



DATE: August 29, 2023

TO: BCMB Non-Alcohol Manufacturers Registrants

RE: **New BCMB Registration Portal**

Good Afternoon,

In follow up to the Industry Notice sent out January 12, 2023 (re: IT Modernization Project), the **Beverage Container Management Board (BCMB)** is excited to inform you that we are ready to move to the new BCMB Registration Portal, called the Stakeholder Information Management System (SIMS), on September 11th at 12:00 MST.

Who is the BCMB?

The Beverage Container Management Board was established as a management board under Alberta's Environmental Protection and Enhancement Act and is responsible for regulating Alberta's beverage container recycling system and leads the development of policy and programs that enable the recycling of beverage containers in Alberta.

What is SIMS (the Registration Portal)?

The Registration Portal is where registrants (beverage manufacturers/distributors) create accounts in order to submit containers for approval. Click [here](#) to go to the portal.

Why is the portal changing?

SIMS (Registration Portal) is part of the BCMB's overall technology strategy, which consists of modernizing key applications and systems in order to provide a streamlined and consistent experience for all BCMB stakeholders.

What can I expect?

- On Aug 30th at 16:00 MST, our current manufacturer portal will be unavailable, and the new system will not yet be accessible. As a result, there will be a temporary pause on registrant account creation, container submissions, and registered container searches.
- On September 11th at 12:00 MST, the key contact for your account will receive an email which includes the link to SIMS (the new portal) and information to help you sign in and navigate the system. As a current account holder, you will NOT need to create an account and your information will automatically be transferred over.





- Once you have accessed the new system, you will be able to update company information, submit registrations, add or remove users, message the BCMB directly, pay fees, and view previous container registrations.

What if I have questions or feedback on the new system?

Our registrations team will be happy to help you through this transition and can be reached at registrations@bcmb.ab.ca.

