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DATE: December 4, 2019

TO: BCMB Registrants

RE: **BCMB Portal – Updated Registration Process**

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The Beverage Container Management Board (BCMB) is excited to report that the registration process for companies and beverage containers has been updated for ease and efficiency. Additionally, some upgrades were implemented due to changes in requirements and processes. As of **Thursday December 5, 2019**, not only will the BCMB be registering Non-Alcoholic Non-Cannabis companies and beverage containers but will begin registering Alcoholic and Cannabis companies and beverage containers.

Some notable updates to the [BCMB Registration Portal](#) are:

- Increased detail on step descriptions;
- Requirements noted on steps;
- Easier step by step process;
- Once you start a container registration there is no previous step button;
- Front and back images are required. If the only image you have at the point of registration is a flat-lay label image, please enter the image twice;
- Containers made of plastic require an image of the recycling symbol and resin (material) identifier (usually found on the bottom of the container);

Please see the updated **BCMB Registration Portal User Guide** to assist registrants in registering types (Non-Alcoholic Non-Cannabis, Alcoholic, and Cannabis) of companies and to register types (Non-Alcoholic Non-Cannabis, Alcoholic, and Cannabis) of beverage containers.

**Please note the BCMB Registration Portal will be down the afternoon of Thursday December 5, 2019 and will become live throughout Thursday December 5 – Friday December 6, 2019.**

BCMB Registration Portal access: [portal.bcmb.ab.ca/login](http://portal.bcmb.ab.ca/login)

***We appreciate your patience as the BCMB experiences an influx of company and beverage container registrations during the months of December 2019 through March 2020. During this time the BCMB will do our best to keep within a 10 business day approval timeline, however, approvals may reach up to 15 days.***

For more information or if you have any questions, please contact **BCMB Registrations** at **780-424-3193** or **1-888-424-7671**

