



## Appendix A: Submitting a Product Registration Ticket

## Appendix A: Submitting a Product Registration Ticket



### Take Photos

Prior to submitting the ticket, photos must be taken of the container(s). An acceptable image must clearly display the:

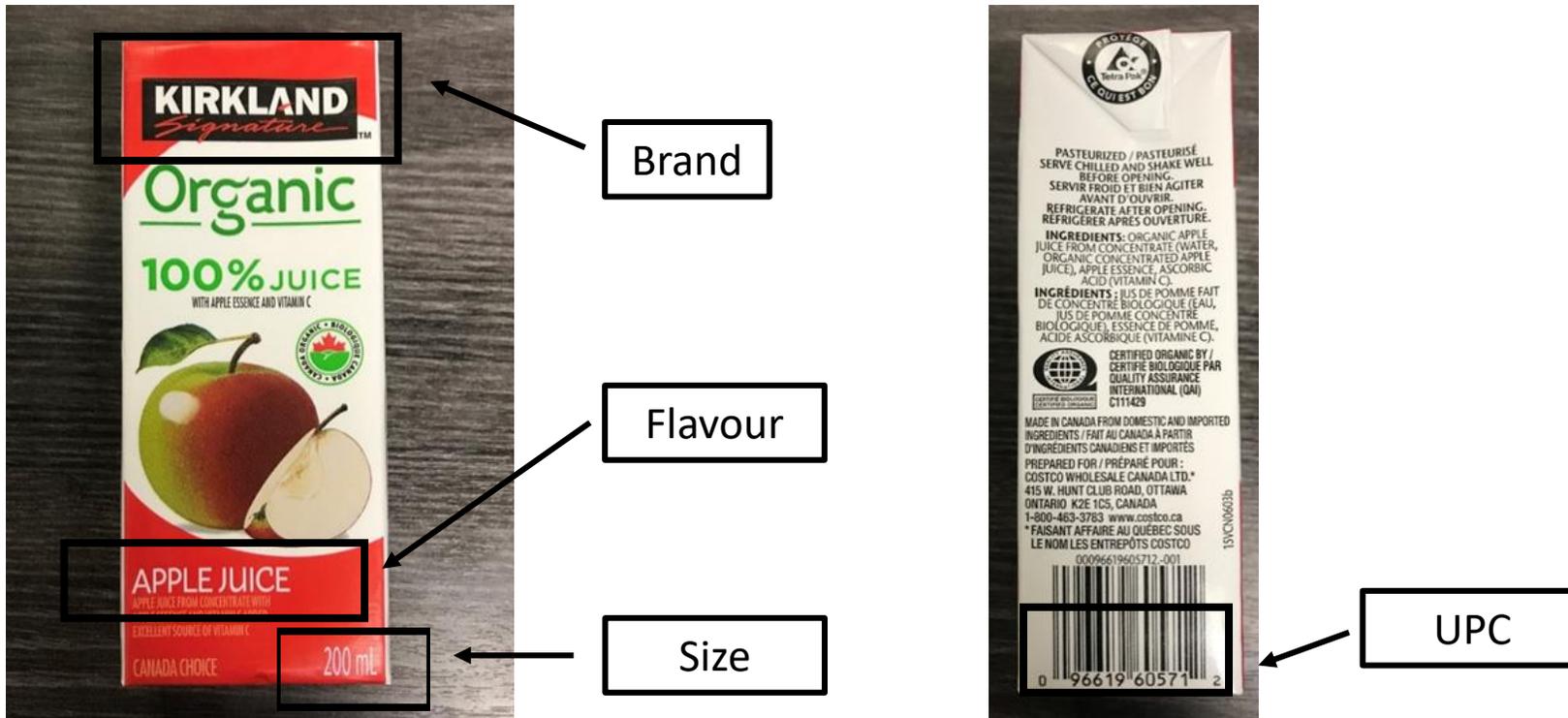
- Brand name
- Flavour
- Size
- UPC number (if applicable)
- Container Material

Please move to the next page of this document to view an example of acceptable photos of containers

## Appendix A: Submitting a Product Registration Ticket



### Acceptable Photos Example

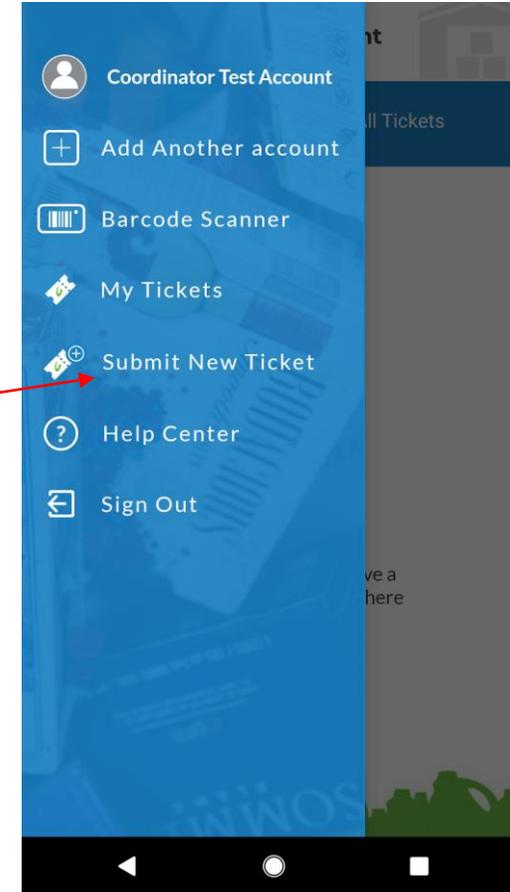


## Appendix A: Submitting a Product Registration Ticket



### New Ticket

Click on "Submit New Ticket"

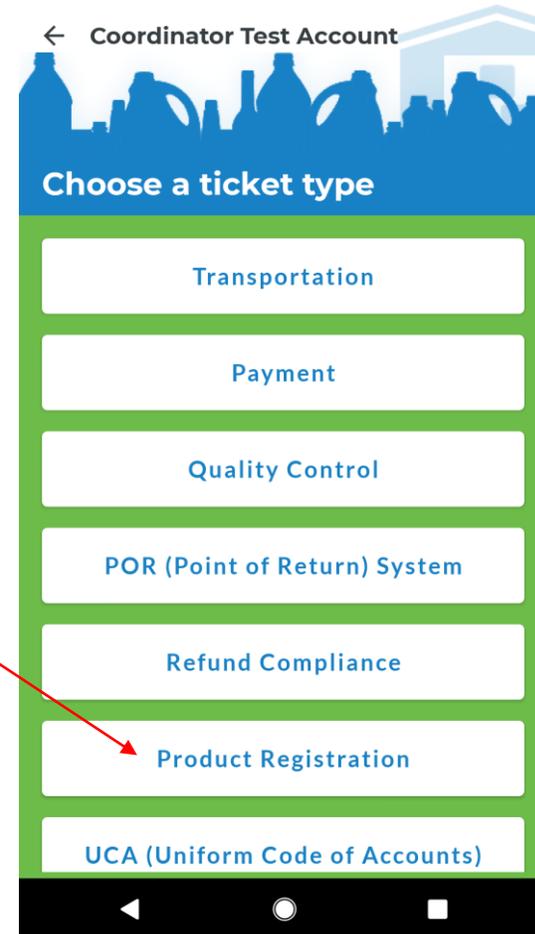


## Appendix A: Submitting a Product Registration Ticket



### Select Category

Select the "Product Registration" form



← Coordinator Test Account

Choose a ticket type

- Transportation
- Payment
- Quality Control
- POR (Point of Return) System
- Refund Compliance
- Product Registration
- UCA (Uniform Code of Accounts)

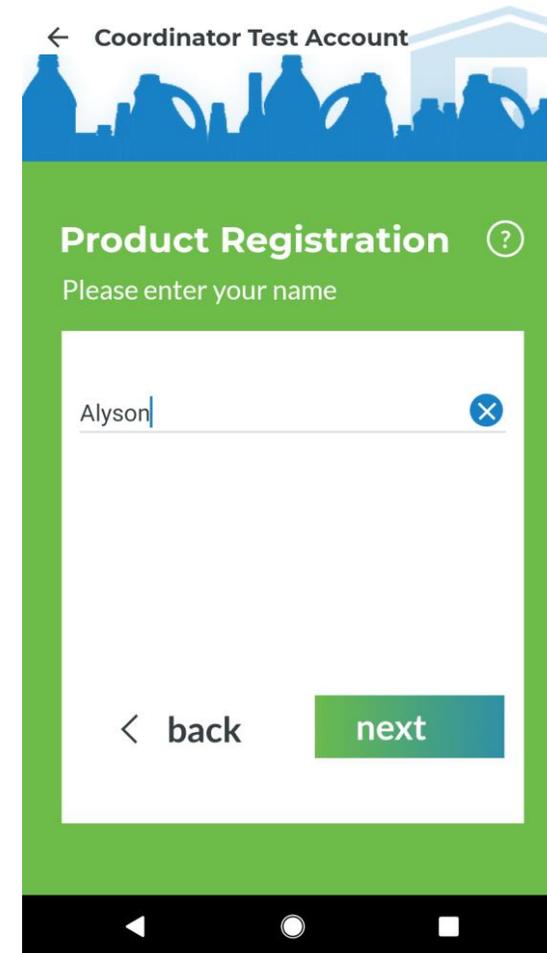
## Appendix A: Submitting a Product Registration Ticket



### Who is submitting the ticket?

Entre your name and click next.

**Please note that you cannot leave any information blank.**



← Coordinator Test Account

### Product Registration

Please enter your name

< back next

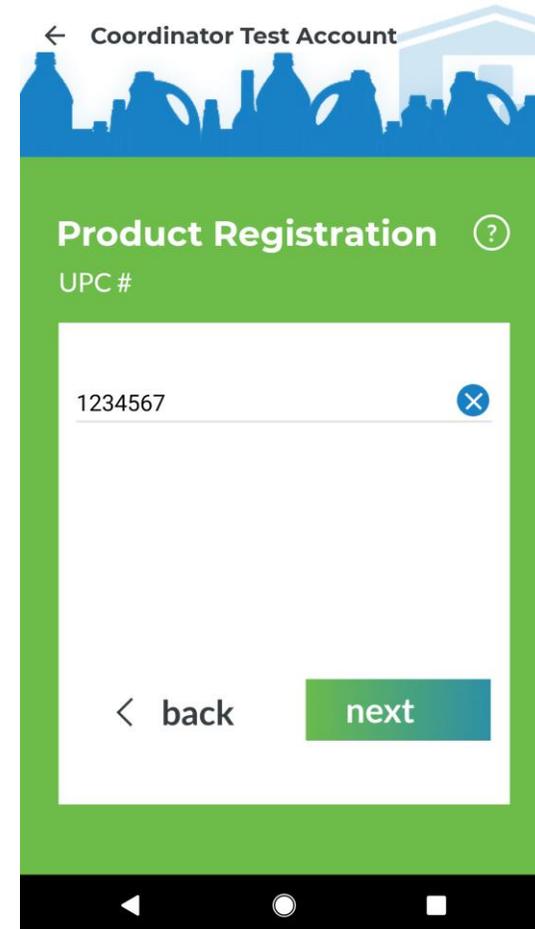
## Appendix A: Submitting a Product Registration Ticket



### Container UPC

Enter the container UPC. If the container does not have a UPC, please enter 0 (zero).

**Please note that you cannot leave any information blank.**



← Coordinator Test Account

Product Registration ?

UPC #

1234567

< back next

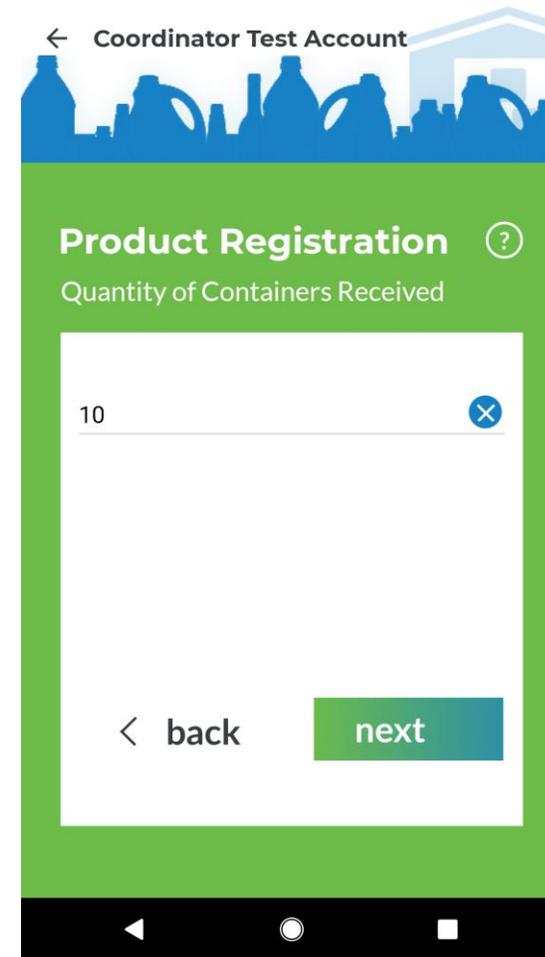
## Appendix A: Submitting a Product Registration Ticket



### Quantity Received

Enter the number of containers received and click next.

**Please note that you cannot leave any information blank.**



← Coordinator Test Account

**Product Registration** ⓘ

Quantity of Containers Received

10

< back next

## Appendix A: Submitting a Product Registration Ticket



### Description

Provide a description of what it is you are asking in the text box and then click "Next."

**Please note that you cannot leave any information blank.**

← Coordinator Test Account

### Product Registration ?

How can we help you?

I would like to know if this container is registered

< back next

## Appendix A: Submitting a Product Registration Ticket



### Submit

Review your information and click "Submit"

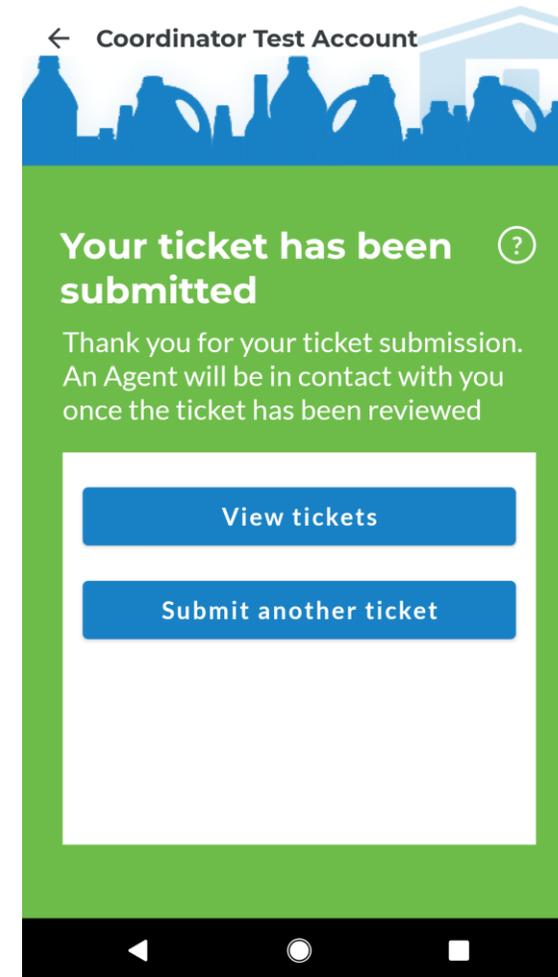
The screenshot shows a mobile application interface for 'Product Registration'. At the top, there is a blue header with a back arrow and the text 'Coordinator Test Account'. Below the header is a green bar with the title 'Product Registration' and a help icon. Underneath, it says 'Confirm your ticket details'. The form contains three sections: 'UPC #' with the value '1234567', 'Quantity of Containers Received' with the value '10', and 'How can we help you?' with the text 'I would like to know if this container is registered'. At the bottom of the form, there are two buttons: a 'back' button with a left arrow and a 'submit' button with a right arrow. The bottom of the screen shows a black navigation bar with three icons: a back arrow, a circle, and a square.

## Appendix A: Submitting a Product Registration Ticket



### View Ticket

In order to upload your photos, click "View tickets"



## Appendix A: Submitting a Product Registration Ticket



**Uploading Container Photos**  
Click the paperclip icon

← Coordinator Test Account 

Ticket Details

**ID 69556, Product Registration** open

**Submitted By:**  
Coordinator Test Account

**Please enter your name**  
Alyson

**Choose an option**  
Is This Container Registered

**UPC #**  
1234567

**Quantity of Containers Received**  
10

[See Responses](#)  
registered  
6 hours ago

**Attachment**  


 Type your message 



## Appendix A: Submitting a Product Registration Ticket



### Uploading Container Photos

Click "Gallery" and select the container photos.

← Coordinator Test Account 

Ticket Details

**ID 69556, Product Registration** open

**Submitted By:**  
Coordinator Test Account

**Please enter your name**  
Alyson

**Choose an option**  
Is This Container Registered

**UPC #**  
1234567

**Quantity of Containers Received**  
10

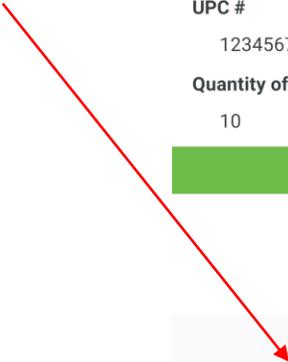
See Responses

registered

6 hours ago

Attachment

 Gallery  Document



## Appendix A: Submitting a Product Registration Ticket



### Uploading Container Photos

The container photos show up in the bottom of your screen. If you have the correct photos, click the arrow (send) button.

← Coordinator Test Account 

Ticket Details

**ID 69556, Product Registration** open

**Submitted By:**  
Coordinator Test Account

**Please enter your name**  
Alyson

**Choose an option**  
Is This Container Registered

**UPC #**  
1234567

**Quantity of Containers Received**  
10

See Responses

6 hours ago

I would like to know if this container is registered

 Your ticket has been submitted. To get more information, click on the link below.

 Type your message 



## Appendix A: Submitting a Product Registration Ticket



### Require Assistance?

If you are still unsure how to submit a product registration ticket, please contact the BCMB at **1 (888) 424 - 7671**