



BEVERAGE CONTAINER MANAGEMENT BOARD

Registration Requirements

for Non-Alcoholic
Beverage Containers



Introduction

The registration steps outlined in this document relate to **non-alcoholic**, non-refillable beverage containers.

All beverage containers containing **alcohol** must be in an approved container¹ (see the list of approved containers in the Beverage Container Registration Portal at <http://portal.bcmb.ab.ca>) and registered through the Alberta Gaming and Liquor Commission (AGLC). Please contact the AGLC at 780-447-8833 or 1-800-272-8876 or visit www.aglc.ca/liquor.

If your beverage container is **refillable**, please contact our Product Registration department directly before registering your container. They can be reached at 780-424-3193 ext. 221 or 224, or 1-888-424-7671 (toll-free) or by email at registrations@bcmb.ab.ca.

Please see the appendix on page 6, *Approved Non-Refillable Beverage Containers*, for information relating to the recyclability of containers. If a material is listed as not approved, **it cannot be registered** by AGLC or the BCMB.

¹The BCMB maintains a list of container codes for approved beverage containers. This ensures the materials used in the composition of the containers can be recycled and will not contaminate existing material streams. The composition of the container includes all components – including but not limited to the container, closure (lid), label and any other inserts or attachments. If you have questions about the list of approved containers, which can be found in the Registration Portal, please contact the BCMB.



In order to register your beverage container and be compliant with the [Beverage Container Recycling Regulation](#), please ensure you complete the following steps. For detailed instructions, please see the [Beverage Container Registration Portal User Guide](#).

STEP 1 CREATE A REGISTRANT ACCOUNT WITH THE BCMB

Your Registrant Account can be created through the Registration Portal at <http://portal.bcmb.ab.ca>. You will need to provide the following:

- Registrant Information
- [Alberta Incorporation Documents](#)
 - If your corporation was formed in another province or country, we require a copy of your [Extra-Provincial Incorporation/Registration Documents](#)
- A non-refundable, \$60.00 registration fee
 - payable by cheque issued and mailed to the BCMB
- Confirmation from the Collection System Agent (CSA)
 - Alberta Beverage Container Recycling Corporation (ABCRC) – that a CSA Agreement has been completed and refundable deposit paid (see *Step 2*).

STEP 2 COMPLETE A CSA AGREEMENT WITH ABCRC²

ABCRC acts on the part of registrants to collect and process empty beverage containers and to reimburse bottle depots. **The BCMB will not approve a Registrant until we receive confirmation from ABCRC that the CSA Agreement has been completed and the \$5,000 refundable deposit (or an amount based on your three-month sales forecast, whichever is greater) has been paid.**

For more information on this process, please contact ABCRC at 403-264-0170 ext. 235 or 1-800-267-4130 (toll-free).

²The Beverage Container Recycling Regulation (BCRR) requires that manufacturers appoint, use and maintain a CSA to operate a common collection system. ABCRC will act, on the part of the registered manufacturer, to collect and process empty post-consumer beverage containers and to reimburse bottle depots as required under the BCRR.



STEP 3

REGISTER EACH BEVERAGE CONTAINER

Once your account has been created, you must register each beverage container you sell or distribute in Alberta (the individual container is registered, not multi-container packaging). To register your beverage container(s), you will need to provide the following:

- Container Information³
 - material composition – including closure, label application and any other components)⁴
 - size
- Beverage Information
 - brand
 - flavour
 - UPC⁵
- Images of the container with the product label, displaying the brand, flavour, size, material and UPC.⁶
- Sales start date (if you are not sure when you will be launching the new beverage, please provide an estimated date and then advise the BCMB once the actual sales start date has been determined).

To start the registration process, please proceed to the Registrant Login at <http://portal.bcmb.ab.ca> to create a new account.

Once approved, all registered beverages containers will be listed in the searchable database on the BCMB's website at <http://portal.bcmb.ab.ca/product>.

³As per Section 16 of the BCRR, non-refillable containers are to be recycled by a method approved by the Board. Your beverage will need to be in an approved container prior to registration. Please see the appendix for a list of approved non-refillable beverage containers, label materials, closure materials and additional components. A list of approved containers and their codes can also be found in the registration database and portal.

⁴If a container is pre-existing, you will not be prompted for the material composition information.

⁵If a container does not have a UPC, the registrant is required to provide 360 degree images of the container (images from all angles). Upon verification, these beverage containers will be registered without a UPC.

⁶As per Section 6.1 of the BCRR, containers must be labelled in such a way that the type of beverage is easily identifiable (even when the container is empty) and it is clear the container can be returned for a refund of the deposit paid when purchased.



Appendix

Approved Non-Refillable Beverage Containers



Approved Non-Refillable Beverage Containers¹

BEVERAGE CONTAINER CATEGORY	COLOUR	CONDITIONS
Aluminum	n/a	None
Glass	Any	None
PET 	Any	None
Bag-In-A-Box	n/a	None
Biodegradable Plastic	Any	Not Approved
Bi-Metal	n/a	None
Ceramics (including clay, porcelain)	Any	Not Approved
Crystal (lead)	Any	Not Approved
Drink Pouches	n/a	None
Gable Top	n/a	None
HDPE 	Any	None
Key Keg (poly-keg)	Any	None
Multiple Materials ¹	Any Combination	Must Submit Application ²
Other Plastics 	Any	None
Polypropylene 	Any	None
Polystyrene 	Any	None
PVC 	Any	Not Approved
Tetra Brik	n/a	None
Other Material ¹		Must Submit Application ²

¹Container must be comprised of 98% or higher, by weight, of the category material. Closure, label and any additional components must also be in compliance.



Approved Label Material

LABEL MATERIAL	CONDITIONS
Applied Ceramic	Must Submit Application ²
Etched (no additional materials)	None
Glue Applied Paper	None
Glue Applied Plastic	None
Painted	None
Shrink-wrap	Must Submit Application ²
Standard Digital Image on Container	None
Any Other	Must Submit Application ²

**Note: Label cannot be removed as part of closure.*

Approved Closure Material (any component)

CLOSURE MATERIAL	CONDITIONS
Aluminum	None
Bi-Metal	None
Ceramic	Must Submit Application ²
Contains Lead (includes crystal)	Not Approved
Cork	None
Glass	None
HDPE	None
PET	None
Polystyrene	None
Polypropylene	None
Any Other	Must Submit Application ²

²Application must be sent to registrations@bcmb.ab.ca and include a container specifications document that outlines the composition of the container including material type, label, closure material and any inserts or attachments. Images are also required for both the front and back of the container displaying the brand, flavour, size, material and UPC. Further, a sample of the actual container that is to be registered is required to be sent to the BCMB at 100, 8616-51 Avenue, Edmonton, AB T6E 6E6 for physical examination.



Approved Additional Components (inserts or attachments)

ADDITIONAL COMPONENTS	CONDITIONS
Same as Container Material (100%)	None
Different than Container Material	Must Submit Application ²
More than One Material	Must Submit Application ²
Contains Lead (includes crystal)	Not Approved

²Application must be sent to registrations@bcmb.ab.ca and include a container specifications document that outlines the composition of the container including material type, label, closure material and any inserts or attachments. Images are also required for both the front and back of the container displaying the brand, flavour, size, material and UPC. Further, a sample of the actual container that is to be registered is required to be sent to the BCMB at 100, 8616-51 Avenue, Edmonton, AB T6E 6E6 for physical examination.

For further assistance:

Beverage Container Management Board
#100, 8616 - 51 Avenue
Edmonton, AB T6E 6E6
Tel: 780-424-3193 ext. 221 or 224 or 1-888-424-7671 (toll-free)
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