

January 11, 2019

Alberta Bottle Depot Association
#202, 17850-105 Avenue
Edmonton, Alberta T5S 2H5

via email: jerry@albertadepot.ca

Attention: Mr. Jerry Roczowski, President

RE: Confirmation of participation and representation in the 2019-2020 Handling Commission Review

Dear Jerry:

The BCMB Board of Directors will be commencing the 2019 to 2020 Handling Commission Review (HCR) at the February 20, 2019 board meeting. Pursuant to the Handling Commission By-law (effective February 1, 2019) the definition of "Interested Party" includes the Alberta Bottle Depot Association (ABDA) as an association representing Depots in Alberta. Accordingly, we would ask that the ABDA provide confirmation of participation in the Handling Commission Review on or before February 4, 2019 and in that response provide us with the names and contact information for your organization's representative(s).

We are aware that the current "Confirmation of Depot Representation" form states: "We the undersigned depot owner, confirm the appointment of ABDA as our representative agency for matters of governance on the Beverage Container Management Board and representation for matters dealing with operational agreements with manufacturers and manufacturer agents." In that regard, please provide the BCMB with a list of the Depot Permit Holders that have signed this form.

We can confirm that we are also providing notification of the Handling Commission Review to the Alberta Beverage Container Recycling Corporation, the Alberta Beer Container Corporation and the Alberta Liquor Store Association. In addition, we will be posting notice of the 2019 to 2020 Handling Commission Review and copies of all notification letters on the BCMB website.



After the February 20, 2019, BCMB board meeting the BCMB will confirm commencement of the HCR and make available the following information to Interested Parties:

- Access to the 2019-2020 HCR materials on the BCMB intranet site for each participant;
- 2019-2020 HCR schedule;
- HCR Parties Interaction Guidelines; and
- 2018 Time and Motion Study Report.

As a note, according to section 9.3.1 of the Handling Commission By-law, following the commencement of the 2019-2020 HCR, the BCMB must "recommend to the Board the additional parties, if any, to be designated as Interested Parties under section 2.1.23 for the purposes of the Handling Commission Review." Accordingly, the BCMB will leave the notice for potential Interested Parties on the BCMB website until April 23, 2019 at which time BCMB will confirm with the Board if there have been any new Interested Parties identified.

We look forward to receipt of your response by February 4, 2019. In the interim, if you have questions regarding this notice, please contact Blaire Charlton-Gaalaas, Director, Policy at 780-424-3193, ext. 227 or via email at bcharlton@bcmb.ab.ca.

Sincerely,



Blaire Charlton-Gaalaas
Director, Policy
BCMB