

**ENVIRONMENTAL PROTECTION AND  
ENHANCEMENT ACT**

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**BEVERAGE CONTAINER  
RECYCLING REGULATION AR101/97**



BEVERAGE CONTAINER MANAGEMENT BOARD

**APPLICATION FOR A PERMIT TO OPERATE A  
BEVERAGE CONTAINER DEPOT**

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**Please check one of the options below:**

- New Depot (\$600.00)
- Location Amendment – New Location (\$500.00)
- Permit Renewal (\$500.00)

Please type or print clearly **in ink** and mail your completed application including the appropriate fee<sup>‡</sup> to the:

**BEVERAGE CONTAINER MANAGEMENT BOARD  
100, 8616 – 51 Avenue  
Edmonton, Alberta T6E 6E6**

If you have any questions or concerns please contact the Beverage Container Management Board at:

Edmonton Local..... (780) 424-3193  
Toll-free ..... 1-888-424-7671

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**BOTTLE DEPOT NAME:**

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**BOTTLE DEPOT LOCATION:**

<b>Legal Land Location / Lot, Block, Plan:</b>		
 <b>Site Address:</b>		
<hr/>		
Street		
<hr/>		
City/Town	Province	Postal Code

**BOTTLE DEPOT OWNERSHIP:**

<b>Name(s):</b> check one and complete blank beside checkmark with name(s)		
<input type="checkbox"/>	Proprietorship	_____
<input type="checkbox"/>	Partnership	_____
<input type="checkbox"/>	Corporation	_____
 <b>Mailing Address:</b> (for all official correspondence)		
<hr/>		
Street		
<hr/>		
City/Town	Province	Postal Code
 <b>Telephone Numbers:</b>		
Depot:	( )	- _____
Home:	( )	- _____
Cellular:	( )	- _____
Fax:	( )	- _____

**OPERATOR:** (Individual(s) primarily responsible for depot operation, if different than above)

Name:
Telephone:
E-mail: (required)

**AUTHORIZATIONS:**

This application is submitted in accordance with the *Environmental Protection and Enhancement Act* and its Regulations as well as the Bylaws set forth by the Beverage Container Management Board along with the guidelines and policies that may be altered from time to time. The Beverage Container Management Board may request the applicant to submit additional information considered necessary to complete this application.

I, the undersigned, acknowledge the above and attached information to be a true and accurate representation of my (proposed) business operations at the time of signing.

Any changes to this information will be forwarded immediately to the Beverage Container Management Board.

**The applicant(s) agrees to abide by all by-laws, guidelines and policies of the Beverage Container Management Board.**

\_\_\_\_\_  
Name of Authorized Representative  
(PLEASE PRINT)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

For office use only

Fee received \_\_\_\_\_

Cheque # \_\_\_\_\_

Receipt # \_\_\_\_\_



## CONFIRMATION OF DEPOT REPRESENTATION

### WHEREAS

The bylaws of the Beverage Container Management Board (the "BCMB") require operating agreements to be in place between permitted depots and manufacturer's agents for all registered beverage containers.

The BCMB Board Bylaws provide for representation of the depot industry sector and identifies the Alberta Bottle Depot Association as the representative organization.

The undersigned is a universal beverage container depot permitted by the BCMB in Alberta.

The Alberta Bottle Depot Association (the "ABDA") is party to all operating agreements and nominates depot industry sector representation to the BCMB.

ABDA has been representing depot owners since January 27, 1976.

### THEREFORE

We the undersigned depot owner, confirm the appointment of ABDA as our representative agency for matters of governance on the Beverage Container Management Board and representation for matters dealing with operational agreements with manufacturers and manufacturer agents.

### COMMITMENT FROM ABDA

ABDA will, in accordance with the constitution of the Association, represent depots in the affairs of the industry.

### COMMITMENT FROM DEPOT OWNER

The undersigned agrees to:

- i) Operate in compliance with the terms of their depot permit.
- ii) Operate in compliance with the terms of any operating agreements between the ABDA and the manufacturer of a registered beverage container sold in the province of Alberta or their agents.
- iii) Agree to allow a manufacturer's agent withhold any dues approved by the ABDA payable to the ABDA.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

At: \_\_\_\_\_, Alberta.

At: \_\_\_\_\_, Alberta.

Name: \_\_\_\_\_

Name: Jerry Roczkowsky

Position: \_\_\_\_\_

Position: President

Company: \_\_\_\_\_

Company: Alberta Bottle Depot Association

Address: \_\_\_\_\_

Address: #202, 17850 105 Avenue, Edmonton-AB,

\_\_\_\_\_

T5S2H5

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

# Permit Renewal Application Checklist

All applications for a permit renewal must supply the BCMB with the following information/documentation. For clarification please contact the BCMB.

Check if submitted

- Completed Application form
- Non-refundable application fee of \$500
- Completed ABDA Confirmation of Representation form
- Confirmation that a Point of Return (POR) system has been installed at the Depot (pictures or written letter), if applicable\*
- Copy of lease agreement or land title for the proposed Depot property
- Copy of current business license issued by the municipality
- Certificate of Incorporation with accompanying list of shareholders document

\* Please note that the implementation of POR is a requirement for Depots handling in excess of 10 million containers. Implementation of POR is also a requirement for all newly established Depots and all existing Depots that have changed ownership since January 1, 2016.

**Applicant signature** \_\_\_\_\_

## PRIVACY STATEMENT

The Beverage Container Management Board (BCMB) recognizes that the confidentiality of an individual's personal information is important and we respect the privacy of all our stakeholders. As a delegated administrative organization for Alberta Environment and Parks, the BCMB is subject to the *Freedom of Information and Protection of Privacy Act*. Any personal information that the BCMB requests from you is collected and managed in compliance with section 33 (c) of Alberta's *Freedom of Information and Protection of Privacy Act*, which states: "No personal information may be collected by or for a public body unless that information is necessary for an operating program or activity of the public body."

We do not collect personal information for commercial marketing. We may share the personal information you give us with government departments or agencies, our Collection System Agents, or the Alberta Bottle Depot Association if your inquiry relates to that department and the sharing is permitted by law.