



Depot Marketplace

Depot Marketplace is a program created in collaboration with the BCMB, ABDA and the ABCRC to provide a convenient one-stop place for apparel, uniforms and giveaways for Depots in Alberta.

The program launched for its second online year on Wednesday February 1st, 2017. You should have received a welcome email informing you about a credit of \$250 which is available for you to use on your account. If multiple depots are owned by the same operator, each Depot will have their own separate login and credit.

In this guide you will find detailed information on how to log into your account and how to make a purchase using your Depot credit. If you have any further questions or concerns regarding the Marketplace program, please contact:

Shanna Chew

Email: schew@abcrc.com

Phone: (403) 264-0170 EXT:244

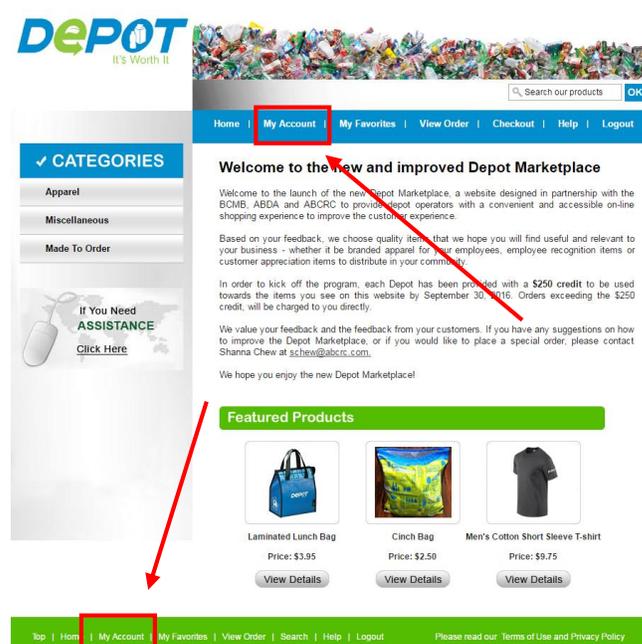
How to Login to your Account

Step 1

Go to the URL www.depotmarketplace.ca

Step 2

Once the page has loaded click on "My Account"





Step 3

Once you click on “My Account” you will then be able to enter your Industry Standard Email and your password. This is the same email used for Quality Monitoring and should look similar to “*DepotName@mail.albertadepot.ca*”

User Sign In

Enter your sign in information below	Other options
<p>Email Address: <input type="text"/></p> <p>Password: <input type="password"/></p> <p>Sign In</p>	<p>Forgot My Password Change your password</p> <p>Browse Before Signing In Preview the store before becoming a new user</p>

Can't Remember your Password?

On March 11th, 2016 each depot should have received a welcome email from “Depot Marketplace Customer Service” with sheri@creopromo.com listed as the sender. This email informed you of your username and password to get started on the Marketplace program. If you do not remember your password from last year or are having troubles logging in, please contact:

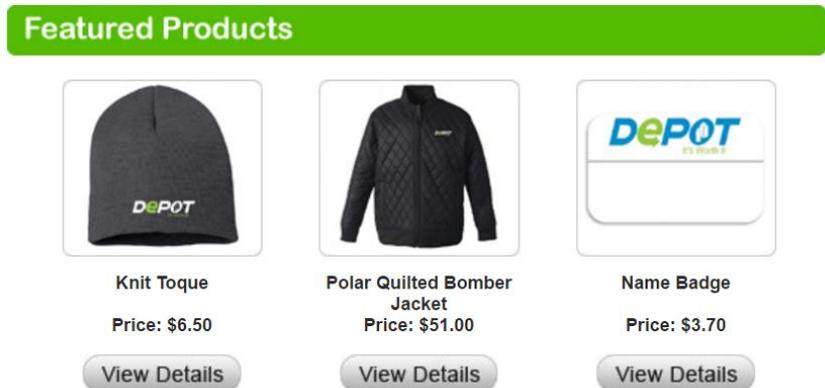
Cassandra Gravelle
Email: cassandra@creopromo.com
Phone: (587) 586-2736



How to Make a Purchase on Depot Marketplace

Step 1

Once you sign in you will be able to shop for apparel, Depot branded items, custom magnets, aprons, and much more. To order please click on the icons on the left side of the page or on one of our featured products of the month!



Apparel

Here you will find all clothing related items. These include hats, shirts, jackets, aprons and shop coats. All items comply with Depot Brand Standards so you don't have to worry about whether or not your employees have the appropriate uniform.

Miscellaneous

These items include pens, water bottles, lunch bags, nametags and more. Many Depots Owners have found that providing some giveaway or incentive to customers helps with repeat business. Others like to reward employees for their hard work. Regardless, there are several options to choose from.

Made to Order

A unique section where you can add a little personalization to your order. Here we offer custom magnets that list your Depot Information or the option to choose from a variety of T-shirt colours.

Featured Products

Feature products change out monthly and either indicate a sale, limited quantity item or something related to the season or time of year.

Step 2

Once you click on one of the three categories, you can view what items are available for purchase. As an example, if you are looking for Aprons you will click on “Apparel” then you will then click on “Miscellaneous” and then “Bib Apron” where you will find all the details on an item page:

Home > Apparel > Miscellaneous

Bib Apron



Description of Product

Bib Apron

Bib apron with adjustable halter self fabric strap around neck
 Unique styling
 Towel loop at back of apron
 1 Large central front pocket with special side slide pen and bottle opener provision
 Free size 34in x 28in
 Fabric:
 65% Polyester, 35% Cotton Twill
 190 GSM

Depot logo will be silkscreened on front.

LIMITED TIME OFFER - Larger imprint!
Only while quantities last!

Imprint size:

Pricing:
 1 or more \$15.00 ea.

Quantity – You will enter in the amount you want in this box.

Quantity:

This is where you will find the quantity that is available to be purchased

You must [sign in](#) to make a purchase.

I would like to:

- Return to Miscellaneous
- Request Product Assistance
- Email Product to a Friend

Item Code	Item Features	Availability
ApronLG	Larger Imprint	168
Apron	Standard Imprint	Out of Stock!

Make sure to check the thumbnail pictures for a better idea of what the product looks like. You can also find sizing information here for shirts and jackets.



Step 3

Every time you click 'order' on an item it will take you to this order page. This lists everything in your shopping cart for checkout. You can continue shopping by clicking on one of the three categories on the left to go back. It is very easy to change any quantities or delete items from this page using the "update" button at the bottom of the screen. Otherwise, once you have everything you need click the blue "checkout" button to proceed.

Home | My Account | My Favorites | View Order | Checkout | Help | Logout

My Order

Product	Qty	Price	Total
 Bib Apron Imprint size: Standard Imprint Item Code: Apron Out of Stock! Delete Item from Order	10	\$15.00	\$150.00
 Bev Key Bottle Opener Keychain Item Code: Opener In Stock Qty: 390	2	\$2.00	\$4.00

Make any quantity changes above? Click [Update](#)

[Checkout](#)

Step 4

Once you click "checkout" it will take you to an Order Review page. Please ensure that the shipping and billing address are correct before hitting next. Shipping address is where your order will be shipped to and by default it is your depot address. You can also include any special instructions or information if you need to. If everything is correct click "Next"

Order Review

Ship To: (Change Shipping Information) Shanna Chew Alberta Beverage Container Recycling Corporation 901-57 Ave NE Calgary, AB T2E8X9 Canada Phone: 4032640170	Bill To: (Change Billing Information) Shanna Chew Alberta Beverage Container Recycling Corporation 901-57 Ave NE Calgary, AB T2E8X9 Canada Phone: 4032640170
Shipping Notes: (Change Shipping Notes)	Billing Notes: (Change Billing Notes)
Shipping Option: N / A	Additional Information:



Step 5

This step is where you can apply your \$250 credit. Under the “Payment Amount Breakdown” section you will find the option to “Apply Balance Remaining” next to “Points Amount”. Points refers to your \$250 credit. If you go over your credit limit or have spent it already, you will be prompted to pay via credit card in the section below.

Order Payment

Payment Amount Breakdown

Enter your preferred payment breakdown below. Click in the Balance Remaining text box to refresh your totals. When the Balance Remaining equals zero, please move on to the sections below.

Balance Due:	\$130.20	
Points Amount:	- 130.20	« Apply Balance Remaining
Credit Card Amount:	- 0.00	« Apply Balance Remaining
Balance Remaining:	= 0.00	

Credit Card Details

The information below is required if you elected to fully or partially pay the balance due with a Credit Card. For accurate verification of your card, please enter the information below exactly as it appears on your credit card. Please do not include dashes or spaces when entering your credit card number. Your card number is not stored on our system.

Name on Card: _____

Card Type:

Card Number: _____

Card Expiration Date:

Need assistance with your order? Click [Here](#)

This is your \$250 credit. It will be applied directly to your purchase when clicked

Anything you spend over your \$250 credit will be paid for by credit card. Enter your details here

Click to complete your order

Step 6

Order complete! You will be given an order number and your shipment should be sent out within 1-2 business days of being submitted. A confirmation will also be sent to your industry email address.

NOTE:

After placing your initial order, it is highly recommended to change your password. You can do this through: My Account → My Profile → Update Password