



**BEVERAGE CONTAINER
MANAGEMENT BOARD**

**REQUEST FOR APPLICATIONS
INFORMATION PACKAGE**

SUBJECT: ELK POINT, ALBERTA

ISSUE DATE: MARCH 3, 2025

**Beverage Container Management Board
1165 Clarks Builders Place, 5555 Calgary Trail NW
Edmonton, AB T6H 5P9**

Attention: Director of Compliance and Operations

DEADLINE FOR APPLICATIONS: MAY 2, 2025 AT 4:00PM

This RFA will close at a date and time declared by the BCMB

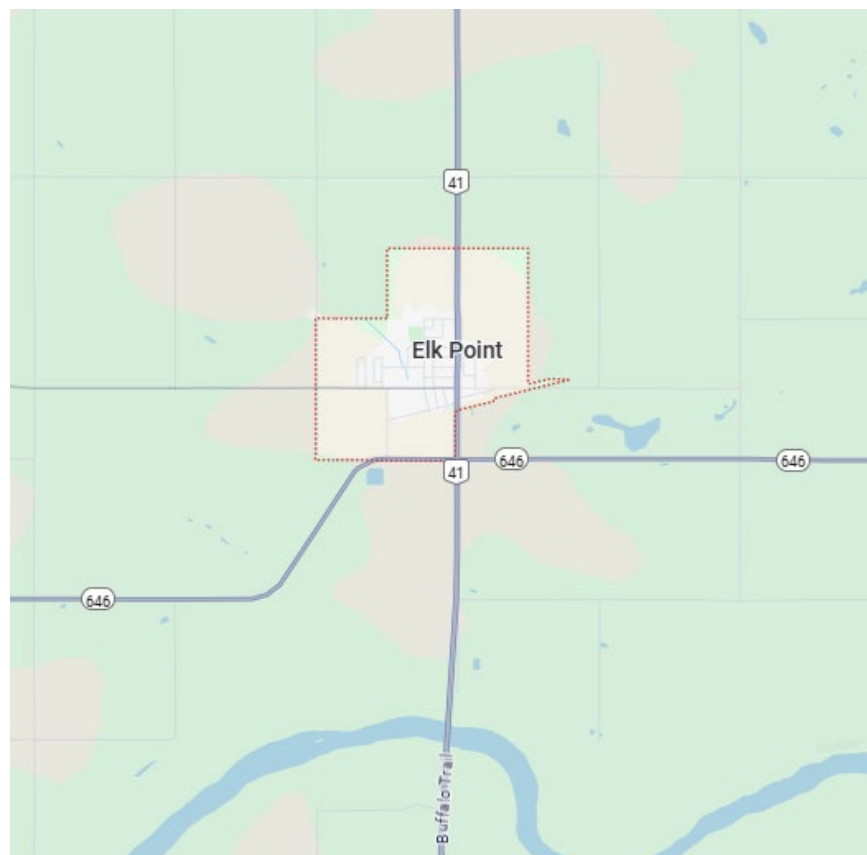
1. INTRODUCTION

1.1 BACKGROUND AND PURPOSE OF RFA

Pursuant to the *Environmental Protection and Enhancement Act* (the “Act”) and the *Beverage Container Recycling Regulation* (the “Regulation”) the Beverage Container Management Board (“BCMB”) has the exclusive authority to issue permits for the operation of a business for the collection of empty beverage containers in the province of Alberta.

The *Depot By-law* (the “By-law”) defines Metro, Urban and Rural areas for the purpose of issuing depot permits. The BCMB will only issue permits for new depots in Metro and Urban areas after the issuance of a Request for Applications (RFA) and may also choose to run an RFA for rural areas but is not bound to do so.

The BCMB is issuing this RFA to parties who wish to apply for a permit to operate a new beverage container depot in the area of Elk Point, Alberta, identified on the map below.



The BCMB has identified this area as a suitable location to site a depot. According to BCMB’s mapping tool (which uses a 20-minute drive time to analyze the approximate number of Albertans who would be serviced by a proposed depot location), a depot here would serve approximately 2854 residents. According to the [Alberta Regional Dashboard](#), the population in this area has increased 0.42% year-over-

year, and has increased 8.13% in the last five years. Historically, the former depot in this area had an average volume of 2,143,656 containers per year from 2020 to 2022.

1.2 TERMINOLOGY

The following terms contained within this RFA are defined as follows:

“Applicant” means the individual or corporation submitting an application in accordance with this RFA.

“Application” means the material submitted by an Applicant in accordance with this RFA.

“CSA” means Collection System Agent as defined in the *Beverage Container Recycling Regulation* Alta. Reg. 101/1997, as amended.

“CSP” means Collection Service Provider. A Collection Service Provider is a manufacturer of a beverage in a refillable container who is providing a collection service capable of recovering that manufacturer’s empty refillable registered containers pursuant to section 9(a) of the *Beverage Container Recycling Regulation* Alta. Reg. 101/1997, as amended.

“Conditional Permit Approval” means a written communication from the President of the BCMB approving the issuance of a Permit to a Preferred Applicant conditional upon compliance with the conditions set out in that communication and final inspection of the depot.

“Depot” means a building used for the operation of a business collecting empty beverage containers.

“Eligible Area” means the area specified within the RFA Information Package.

“Permit” means a Permit to operate a depot authorized pursuant to section 14 of the *Beverage Container Recycling Regulation* Alta. Reg. 101/1997, as amended.

“Preferred Applicant” means an Applicant selected by the President of the BCMB in accordance with section 5 of this RFA.

“RFA” means this Request for Application and any documents which are stated to form part of this Request for Application.

2. INSTRUCTIONS TO APPLICANTS

2.1 CONTACT INFORMATION

Procedural inquiries related to this RFA are to be directed, in writing, to: rfa@bcmb.ab.ca. Please ensure all relevant contact information is provided with your inquiry.

2.2 GOVERNING DOCUMENTS

Before applying for an RFA, Applicants should read the *Depot By-law* in full to gain an understanding of industry standards and requirements for depot operation. This by-law can be found on the BCMB website here: <https://www.bcmb.ab.ca/about/governing-documents/>

2.3 APPLICATION PROCESS

Applications must be completed using the Depot Portal which can be accessed with this link: <https://depot-bcmb-crdb.powerappsportals.com/SignIn?ReturnUrl=%2F>

To access the portal, select the 'Application Log-In' option and create an account. Once an account has been created, you may select the option to complete a 'New Depot' application. In the application, please select the RFA you are applying for, "Elk Point 2025". Applications received through any method other than the portal will not be accepted.

When applying, there is a \$600 permit application fee. Please note that this fee is non-refundable and must be paid before the initial application date for the application to be considered. Instructions for fee payment will be provided in the portal upon submission of an application. If conditional approval is granted to a Preferred Applicant, they may be required to submit a deposit (\$25,000 deposit for a Metro depot, or \$7,500 for an Urban or Rural depot) which will be returned once the final Permit has been issued.

The individual who is completing the Application online must be the proposed Permit Holder. In the case that a proposed Permit Holder is a corporate entity, the Applicant must be the person authorized to act on behalf of that entity. Third-party representatives, such as lawyers, may not submit an Application on their clients behalf as there are acknowledgements that need to be signed by the person who will be responsible for the operation of the depot. Any Applications submitted by third parties will not be accepted.

2.4 ADDITIONAL INFORMATION

During the review of an application, the BCMB may request additional information in writing or by meeting, in person or electronically, in respect to the application.

2.5 RFA TIMETABLE

The following timetable outlines the anticipated schedule for the RFA process. The timing and the sequence of events resulting from this RFA may vary and shall ultimately be determined by the BCMB.

EVENT	ANTICIPATED DATE
Request for Applications Issued	March 3, 2025
Initial Application Deadline	May 2, 2025, at 4:00pm
Review Stage 1: BCMB completes initial review of Applications, ensuring that all required documentation is present and fully executed. Incomplete applications are rejected and notice is sent to applicants.	Within 10 business days of closing
Review Stage 2: BCMB Evaluation Team reviews applications in full. Using a scoring tool, a careful review of the business plan and supplemental questionnaire takes place.	Additional 5 business days after Stage 1
BCMB Decision A Preferred Applicant is granted conditional approval. All applicants are notified of decision.	Within 4 weeks of application deadline*

*Timeframes may be subject to extension, depending on the number of applications received.

2.6 RFA CLOSING

This RFA will close when the BCMB declares the RFA to be closed (the “RFA Closing”). All applications must be received prior to the initial application deadline.

Each Applicant is solely responsible for ensuring that their application is complete, and that the application and associated fee are submitted before the initial application deadline. Receipt of each submission will be confirmed through the portal. The BCMB is not responsible for any application and fee received or submitted after the initial application deadline and will not consider any such application, unless the BCMB has extended the application period and provided notice of such.

The BCMB will declare the RFA Closed by posting notification of the date and time of the RFA Notice on the BCMB website at <https://www.bcmb.ab.ca/rfps-rfas/>.

2.7 AMENDMENTS TO APPLICATION

An Applicant may amend their application prior to submission at any time. Once an application has been submitted, Applicants must make a request for amendment to the BCMB in writing prior to the initial application deadline. Amendment requests may be sent to rfa@bcmb.ab.ca. Requests must include reasoning for the amendment and must reference the application and primary contact details. It is at the BCMB’s discretion whether to accept amendments.

Applicants cannot make amendments to their application after the application period ends.

Any attempt to amend a submitted application by way of a letter which results in an application being incomplete, ambiguous, or inconsistent or otherwise non-compliant may result in the application being rejected at the sole discretion of the BCMB.

2.8 WITHDRAWAL OF APPLICATION

An Applicant may withdraw their application at any time by written notice via email to rfa@bcmb.ab.ca. However, the application fee of \$600 is non-refundable.

3 APPLICATION REQUIREMENTS

The information and documentation submitted by the Applicant must meet the requirements set out in the *Depot By-law* and in this section of the RFA. Applications that do not satisfy these requirements will not be eligible for further consideration. Only applications submitted during the application period, between March 3, 2025 to May 2, 2025, at 4:00pm, will be considered.

3.1 FORM OF APPLICATION

The application must be completed in English and must be submitted electronically through the portal, as noted in section 2.3.

3.2 PERSONAL INFORMATION

Where the Applicant is an individual, the application must include the name, title, address, and telephone number of the Applicant and proof that the Applicant is 18 years of age or older.

Where the Applicant is a corporation, the application must specify all directors and shareholders of the corporation responsible for making the application and identify an individual as the lead or single point of contact. The application must include the name, address, telephone number and signature of that individual and proof that individual is 18 years of age or older. The application must also include a current corporate search document issued by an authorized Alberta Registry Agent, and a Certificate of Incorporation.

All individual Permit Holders and all Depot Managers will be required to prove English proficiency in one of two ways:

1. Submission of proof of birth and/or education in an English-speaking country; or
2. Submission of a Canadian Language Benchmark score of six (6) or better on speaking and listening and score of four (4) on reading and writing.

3.7 SIGNATURE AND ACKNOWLEDGMENT

The application must be submitted by the Applicant. The Applicant must certify that the statements made in the application are true and accurate and acknowledge that the Applicant will comply with all relevant Acts, Regulations and BCMB Bylaws.

3.8 CRIMINAL RECORD CHECKS

Where the Applicant is an individual, the Applicant must submit a criminal record check requested from a local police agency and completed within the past 3 months.

Where the Applicant is a corporation, the Applicant must submit criminal record checks completed within the past 3 months by a local police agency in respect of all legal and beneficial shareholders and directors.

Additionally, the Applicant must submit a criminal record check completed within the past 3 months for any Depot Manager.

Online criminal records checks or background checks will not be accepted.

The BCMB may request additional checks if the results are a possible match. The BCMB may, in its sole discretion, reject any application based on the results of the criminal record check.

3.9 LOCATION AND SITE PLAN INFORMATION

Information must be provided with respect to the proposed location for the depot including:

- the address and legal description of the proposed depot site;
- details of the ownership or lease of the premises where the depot will be operated and supporting documentation. At the time of the application, the Applicant must have at a minimum, a written acceptance of an offer to purchase or lease for the land/building where the depot will be located, conditional only upon the awarding of a permit by the BCMB pursuant to this RFA or such other conditions as determined by the BCMB, in its sole discretion, to be reasonable and appropriate for the purposes of this RFA;
- detailed site plans including:
 - lot dimensions and measurements;
 - the building placement on the lot;
 - vehicle entrances/exits which provide for customer safety;
 - adjacent streets, avenues, and alleys;
 - the location of designated customer parking and confirmation that the parking will accommodate a minimum of **5** vehicles for Rural Areas, a minimum of **10** vehicles for Urban Areas, and a minimum of **12** vehicles for Metro Areas.

3.10 BUILDING INFORMATION

The Applicant must provide detailed building plans which include the following information:

- dimensions and measurements that confirm the minimum requirement of **1,500** interior square feet for Rural Areas, a minimum of **3,000** interior square feet for Urban Areas, and a minimum of **5,000** square feet for Metro Areas;
- the location of areas intended for proposed customer access and service areas;
- the location of CSA/ CSP access and loading area which includes loading facilities in the form of a depressed loading dock and/or large double doors or an overhead door which allows for receiving a minimum of 53' trailers pulled by tractor units;
- the location of secure indoor storage areas for storing beverage containers and shipping containers provided by the CSA/ CSP;
- the location of counting/ sorting stations [minimum of 2 counting stations for Rural Areas; minimum of 4 counting stations for Urban Areas and a minimum of 5 counting stations for Metro Areas] or facilities (each station/facility must be an outside window or 1.5 lineal meters of counter space and may include sorting tables and rollers or conveyers);
- details regarding the industry approved Point of Return (POR) system to be used, which will display to the customer the number of Beverage Containers returned at each refund rate and the total refund payable to the customer;
- the location of heating and lighting;
- the location of customer wash basins or equivalent;
- the location of customer washrooms;
- the location of signage.

3.9 BUSINESS PLAN CONTENT

The Applicant shall submit a business plan containing the information and documentation set out in the following section.

3.9.1 Hours of Operation and Staffing Information

The Applicant must provide a plan which includes:

- the number of employees proposed to staff the depot;
- the qualifications which will be required of those employees including training to ensure knowledge of products handled and refunds;
- the proposed hours of operation of the depot (the minimum requirements are: a Rural area with a population less than 4,000 must be open no less than 16 hours per week, including a minimum of six (6) on a Saturday or Sunday; a Rural area with a population greater than 4,000 must be open no less than 28 hours a week including a minimum of six (6) on a Saturday or Sunday; a Urban Area with a population less than 20,000 must be open no less than 28 hours per week including a minimum of six (6) on a Saturday or

Sunday; a Urban Area with a population greater than 20,000 must be open no less than 40 hours per week including a minimum of eight (8) hours on a Saturday or Sunday; a Metro Area must be open no less than 52 hours per week including a minimum of eight (8) hours on a Saturday or Sunday).

- measures that will be implemented to ensure accuracy of cash refunds to customers;

3.9.2 Financial Information

The Applicant must provide financial information and forecasts including:

- current financial documentation showing operating capital or a line of credit equal to **\$10,000 for a depot located in a Small Rural Area (population of 4,000 or less), \$20,000 for a depot located in a Large Rural Area (population of under 10,000), \$40,000 for a Depot located in an Urban Area (population equal or greater than 10,000), and \$60,000 for a depot located in a Metro Area** or three months' projected expenses (including the cash refund of deposits to consumers), whichever is greater;
- an outline of financial goals and objectives for the depot and a description of how these will be obtained;
- pro-forma income statements for each of the first three years of operation;
- cash flow projections for each of the first twelve months of operation.

3.9.3 Start Up Plan

The Applicant must provide a detailed start up plan including:

- confirmation of appropriate districting/zoning or a detailed description of the steps required to obtain appropriate districting/zoning and the timelines for those steps;
- a timeline, including dates for obtaining a development permit, construction commencement, construction completion and commencement of depot operations; and
- a description of the public consultation process to be carried out by the Applicant, if any.

3.9.4 Other Considerations

The application may contain information not listed above which the Applicant considers relevant and significant.

4. EVALUATION OF APPLICATIONS

4.1 THE EVALUATION TEAM

The evaluation of applications will be undertaken on behalf of the BCMB by an Evaluation Team appointed by the BCMB Director, Operations & Compliance. The Evaluation Team may consult with others including BCMB staff members and third-party consultants.

If no applications are received prior to the initial application deadline, or if none of the received applications are selected, the BCMB may extend the application period or decide to close the RFA at their discretion.

4.2 THE EVALUATION PROCESS AND CRITERIA WHERE APPLICATIONS ARE RECEIVED ON OR BEFORE THE INITIAL APPLICATION DEADLINE (MAY 2, 2025, AT 4:00PM)

Two or More Applications

Where two or more applications have been received in relation to the Eligible Area on or before the deadline, those applications will be opened by the Evaluation Team and reviewed to ensure compliance with all the application form requirements in section 3 of this RFA. See section 4.3 for the circumstances in which the deadline must be extended.

If there is no Preferred Applicant chosen out of those applications received prior to the deadline, the BCMB may extend the deadline and continue to accept applications.

Applications that comply with section 3 of the RFA will be evaluated and scored with respect to the following criteria:

- a) Building accessibility and convenience.
- b) Customer accessibility and convenience.
- c) Demonstrated support of the surrounding community.
- d) Innovation to improve customer service, or to operate more efficiently or cost effectively.
- e) Demonstrated experience dealing with the public.
- f) Demonstrated experience operating a business.
- g) Demonstrated experience in a regulated industry.
- h) Demonstrated understanding of Regulation and By-law.

The Evaluation Team may consider other criteria or apply the evaluation criteria on a comparative basis, evaluating the applications by comparing one application to another application.

After reviewing and evaluating the applications that were received prior to the deadline, the Evaluation Team will provide a recommendation to the BCMB President with respect to the selection of the Preferred Applicant for that Eligible Area.

No application received after the deadline will be reviewed and evaluated, nor will the deadline be extended until a decision has been made by the President with respect to those applications submitted on or before the deadline.

If no Preferred Applicant is selected from the applications prior to the Deadline, and if the RFA is not closed, the Evaluation Team may extend the Deadline.

One Application

Where only one application has been received in relation to the Eligible Area on or before the deadline, that application will be acknowledged by the Evaluation Team after the deadline and will be reviewed to ensure compliance with all the application form requirements in section 3 of this RFA.

If the application complies with section 3 of the RFA, it will be evaluated and scored with the same criteria noted above.

If the application is not approved, the RFA will be released with a new deadline to be determined by the Evaluation Team.

4.3 THE EVALUATION PROCESS AND CRITERIA WHERE NO APPLICATIONS ARE RECEIVED ON OR BEFORE THE INITIAL APPLICATION DEADLINE (MAY 2, 2025, AT 4:00PM)

If no application has been submitted in relation to the Eligible Area on or before the Deadline, the RFA may be extended, and the process shall proceed as per section 4.2.

4.4 PRESIDENT MAY REQUEST CLARIFICATION OR ADDITIONAL INFORMATION

The President (or a BCMB Director appointed by the President) may at any time, at his or her sole discretion request clarification or additional information from an Applicant with respect to any application, and the President may make such requests to only selected Applicants. The President may consider such clarifications or additional information in evaluating an application. The President may also contact references provided in an application.

5. SELECTION OF PREFERRED APPLICANT

5.1 DECISION OF THE PRESIDENT

After reviewing the recommendations from the Evaluation Team, the President shall decide whether to select an Applicant (the "Preferred Applicant"). If the President selects a Preferred Applicant, the President may:

- Issue a Conditional Permit Approval to the Preferred Applicant; or
- Enter discussions with the Preferred Applicant to clarify any outstanding issues.

5.2 CONDITIONAL PERMIT APPROVAL

If the President issues a Conditional Permit Approval, the President shall do so in writing specifying the conditions that must be satisfied by the Preferred Applicant and the timelines within which those conditions shall be satisfied.

One of the conditions of any Conditional Permit Approval issued by the President shall be the provision of security by the Preferred Applicant in the amount of \$25,000 for a Metro Depot, or \$7500 for any Urban or Rural Depot, payable within a time specified by the President. This security fee shall be refunded at the point of depot operation. If a depot permit is not issued due to failure of the Preferred Applicant to comply with the other conditions of the Conditional Permit Approval, the security deposit may be refunded.

5.3 ONGOING EVALUATION

The BCMB may evaluate the Preferred Applicant periodically to ensure compliance with all conditions. Any evaluations will be shared with the Preferred Applicant with the objective of trying to resolve any problems or concerns.

5.4 DELAYS IN COMPLIANCE

The BCMB acknowledges that delays in performance by the Preferred Applicant may arise due to events beyond the control of the Preferred Applicant. The BCMB may excuse such delays and grant extensions of time for compliance with the conditions of the Conditional Permit Approval if the BCMB is satisfied that the cause for the delay is beyond the control of the Preferred Applicant. Any request for an extension should be made in writing with sufficient time for the BCMB to give it due consideration.

5.5 WITHDRAWAL OF CONDITIONAL APPROVAL

If at any time the President forms the opinion that a mutually acceptable agreement on outstanding issues is not likely to be reached within a reasonable time, the President may give the Preferred Applicant written notice to terminate discussions, in which event the President may select another Preferred Applicant and either issue a Conditional Permit Approval to the Preferred Applicant or open discussions with the Preferred Applicant or the President may terminate this RFA.

5.6 ISSUANCE OF PERMIT

Upon completion of all conditions by a Preferred Applicant within the time limits specified, the BCMB shall decide whether to issue a Permit to the Preferred Applicant. The BCMB is under no obligation to issue a Permit until all the conditions have been met and the BCMB has completed a final inspection of the depot which confirms compliance with this RFA and all applicable

BCMB Bylaws and other requirements. If conditions are not met within time limits and no extension is granted, then the Conditional Permit Approval may be withdrawn by the BCMB.

6. GENERAL CONDITIONS

6.1 APPLICATION OF CONDITIONS

These conditions constitute part of the RFA, and the Applicant acknowledges acceptance of these conditions and waives all claims, rights, demands and benefits of any provisions of any statute, regulation or by-law that might affect the rights of the BCMB under this RFA by signing the Application.

6.2 APPLICABLE LAW

The law applicable to this RFA is the law in force in the Province of Alberta. No action in respect to this RFA may be brought or maintained in any Court other than in a court of the appropriate authority in the Province of Alberta, or on appeal from an Alberta Court to the Supreme Court of Canada. There is no right of appeal from a decision of the BCMB with respect to this RFA.

6.3 DISQUALIFICATION AND WAIVER

The BCMB reserves the right to disqualify an Applicant at any time in the evaluation process, if, in the sole opinion of the BCMB, the Applicant does not demonstrate the good character, required skills, previous experience or financial capacity to operate a depot or pass a criminal records check. The BCMB has the right to waive any irregularity or insufficiency or non-compliance in any application and to accept the application which it deems most favourable to its mandate.

6.4 MODIFICATION AND CANCELLATION OF RFA

This Request for Applications should not be construed as an agreement by the BCMB to issue a Permit. The BCMB is not bound to accept any application or thereafter deal with any Applicant.

The BCMB reserves the right to modify the terms of this RFA at any time at its sole discretion. This right includes the right to cancel this RFA at any time prior to a permit being issued. The BCMB may also reject any or all applications.

6.5 LIMITATION OF LIABILITY

If the BCMB elects to modify or cancel the RFA or to reject any or all applications, the BCMB will not be liable to any Applicant for any claims, whether for costs or damages incurred by the Applicant in preparing the application, loss of anticipated profit in connection with a proposed depot, or any other matter whatsoever or howsoever incurred.

Further to the preceding paragraph, and without limitation, the Applicant by submitting an application, agrees that it will not claim damages, for whatever reason, relating to the RFA or in respect of the competitive process, and by applying, specifically waives any claim for loss of profits or other damages of any nature if no Permit is or can be issued.

6.6 CONFIDENTIALITY OF RFA

No confidential information pertaining to this RFA, application submitted in response to this RFA, or discussions, correspondence, or memoranda of any kind regarding this RFA may be released by a prospective Applicant or its subcontractor or agent without the prior written approval of the BCMB.

The Applicant or any of its subcontractors or agents shall use this RFA and any other information furnished under this RFA, regardless of the medium, solely for the purposes of responding to this RFA. All such documents and information received hereunder shall remain the exclusive property of the BCMB. The BCMB may identify as confidential some information to the Applicant, and, in such case, the Applicant shall have an obligation to keep all such information confidential and to return or destroy any such confidential information upon request of the BCMB. Reproduction of any part of this RFA is authorized only for the preparation of Applicant's response.

The Applicant shall not disclose any confidential portions of this RFA to any of its employees who do not have a "need to know" or to any third party working with or for the Applicant without the prior written consent of the BCMB. The Applicant shall ensure that all copies of any such confidential portions (in all forms and media) are destroyed when no longer required in connection with this RFA.

This document, or any portion thereof, may not be used for any purpose other than the submission of applications.

6.7 CONFIDENTIALITY OF APPLICATIONS AND APPLICABILITY OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIPP)

The BCMB acknowledges that information included in an application submitted in response to this RFA may be considered proprietary or confidential to the Applicant. Any such information must be clearly marked as such and should be submitted in a format which will allow the BCMB to separate those portions of the application which are considered proprietary or confidential from other portions of the application. Marking this information will clearly establish the Applicant's expectations toward the document, both to the BCMB and to the Information and Privacy Commissioner in any review or refusal of access.

The BCMB further acknowledges and agrees that applications are provided in confidence and protected from disclosure to the extent permitted under law. The BCMB will use its reasonable efforts to ensure that information submitted in an application which is marked proprietary or confidential will not be disclosed to any person other than the directors, officers, employees, agents, advisors, and contractors of the BCMB who require such information for the purposes of assisting the BCMB in the RFA process.

The BCMB is, however, bound by the Freedom of Information and Protection of Privacy Act (Alberta) and all documents submitted to the BCMB will be subject to provisions of this legislation.

In addition, information included in an application that is marked proprietary or confidential which:

- (a) is or becomes available to the public;
- (b) the BCMB or its directors, officers, employees, agents, professional advisors, and contractors received from a third party who had obtained the information lawfully and was under no obligation of secrecy;
- (c) the BCMB or its directors, officers, employees, agents, advisors, or contractors can show was in their possession before receipt of such information in the application;

shall not be regarded as proprietary or confidential information.

6.8 USE OF RFA

While the BCMB has used considerable efforts to ensure an accurate representation of information in this RFA, the information contained in this RFA is supplied solely as a guideline for Applicants. The information, including information sessions, is not guaranteed, or warranted to be accurate by the BCMB, nor is it necessarily comprehensive or exhaustive. Nothing in this RFA is intended to relieve Applicants from forming their own opinions and conclusions with respect to the matters addressed in this RFA.

6.9 COMPLIANCE WITH BEVERAGE CONTAINER RECYCLING REGULATION AND BCMB BY-LAWS

The following documents form part of this RFA:

- (a) Beverage Container Recycling Regulation;
- (b) BCMB Depot By-law;
- (c) BCMB Handling Commission By-law;
- (d) BCMB Fee By-law.

By signing the application, the Applicant agrees to be bound by these Regulations, Bylaws and Policies.

6.10 COMPLIANCE WITH OTHER LEGISLATION

Neither acceptance of an application nor issuance of a Conditional Permit Approval or a Permit by the BCMB will constitute approval of any activity or development contemplated in any application that requires any approval, permit or license pursuant to any federal, provincial, regional, district or municipal statute, regulation, or by-law. All depot locations must be properly zoned.

In addition to compliance with environmental legislation, depots shall be designed, constructed, and operated in compliance with all applicable municipal bylaws and provincial statutes, including but not limited to the *Alberta Safety Codes Act*, the *Alberta Occupational Health and Safety Act*, and the *Workers' Compensation Act*.

The BCMB may refuse to issue a Permit to an Applicant who has not complied with applicable Federal, Provincial, or municipal legislation, regulations, by-laws, or other requirements