

Dear Manufacturer,

We would like to take this opportunity to welcome you to Alberta Beverage Container Recycling Corporation (ABCRC). ABCRC is the approved collection system agent for non-refillable beverage containers in Alberta.

The Beverage Container Recycling Regulation requires that manufacturers appoint, use and maintain a collection system agent to operate a common collection system. ABCRC will act, on the part of the registered manufacturer, to collect and process empty post-consumer beverage containers and to reimburse bottle depots as required under the Regulation.

To ensure that ABCRC has the operating capital to manage your containers, and to assume the liability for any unredeemed containers, we require you to sign the attached Participation Agreement and remit a refundable deposit to be paid prior to the sale of any containers into Alberta. The refundable deposit is to be the greater of either \$5,000.00 or the equivalent refund values and container recycling fees that will be payable for the first three months forecast sales. The refundable deposit will be returned to you provided you have properly reported your sales, remitted the corresponding deposit refunds and CRFs related to those sales, and provided the required audit verification of those sales.

We would encourage you to contact ABCRC's Controller at 403-264-0170 (ext. 240) if you have any questions or concerns.

Regards,



Guy West
President

The following information must be provided prior to distribution of any beverage product in Alberta. Your product(s) will not be registered until the forms listed below are completed and sent to the appropriate agency.

To finalize your product registration, please make sure to send the forms below to the *Alberta Beverage Container Recycling Corporation (ABCRC)*:

- ☐ **ABCRC Confirmation of Collection System Agent (CSA) Agreement**
- ☐ **Refundable Initial Deposit of \$5,000.00 or an amount based on your 3-months sales forecast, whichever is greater**

Please contact ABCRC directly if you require further information on the submission of the CSA Agreement or Initial Deposit at (403)-264-0170 Ext. 250 (Accounts Receivable).

Mail the completed documents to:

**ABCRC
901 57 Avenue NE
Calgary, AB T2E 8X9**

The following pages also contain information in regards to reporting sales once your account has been established with ABCRC.

CONFIRMATION OF COLLECTION SYSTEM AGENT

This Confirmation is dated _____, and remains valid and enforceable as long as the undersigned remains a Manufacturer in accordance with the Registration, or until ABCRC ceases to be the Collection System Agent, or until this Confirmation is amended or replaced in accordance with its terms.

Recitals

- A. Manufacturers of Beverages in non-refillable Containers for sale or distribution in Alberta shall use and maintain a Common Collection System for the recovery and recycling of empty non-refillable registered Containers from Depots as defined in the Regulation.
- B. The Manufacturers shall appoint a Collection System Agent satisfactory to the Board to act on behalf of the Manufacturers with respect to the operation of the Common Collection System.
- C. ABCRC has been appointed as a Collection System Agent for non-refillable Containers since February 1, 1995 and ABCRC is designated by the Board as the Collection System Agent.

For good and valuable consideration the parties agree as follows:

1. Definitions

In this Confirmation:

- 1.1 "ABCRC" means Alberta Beverage Container Recycling Corporation.
- 1.2 "BCMB" means Beverage Container Management Board established under the Regulation.
- 1.3 "Beverage" means any liquid that is a ready-to-serve drink and is not exempt from the Regulation.
- 1.4 "Board" means the board of directors from time to time of BCMB.
- 1.5 "By-laws" means by-laws made by BCMB under section 18 of the Regulation.
- 1.6 "Collection System Agent" means the agent appointed by Manufacturers under section 8 of the Regulation.
- 1.7 "Common Collection System" means the container collection system in Alberta that does not distinguish Containers of similar size and material from each other based on the Manufacturer of the Container.

- 1.8 “Container” means the used non-refillable registered beverage container as described in the Regulation that has been sold in Alberta and has not previously entered the Common Collection System at any point.
- 1.9 “Depot” means a place operated as a business for the collection of empty Containers that holds a permit issued by BCMB.
- 1.10 “Manufacturer” means a person who manufactures a Beverage and includes
- a person who carries on the business of filling Containers with a Beverage, and
 - a person who imports a Beverage in a Container into Alberta for the purpose of distribution or sale into Alberta.
- 1.11 “Regulation” means the Beverage Container Recycling Regulation, Alberta Regulation 101/97, as amended or replaced.

2. Confirmation of Appointment

- 2.1 The undersigned Manufacturer hereby confirms the appointment of ABCRC as Collection System Agent to act on its behalf with respect to the operation of the Common Collection System.
- 2.2 The undersigned Manufacturer agrees that ABCRC will be its exclusive agent for dealing with BCMB and the Board on all matters arising under the Regulation and the By-laws made from time to time with respect to collection and recovery of registered Containers including, but not limited to, representing the undersigned Manufacturer in any and all processes to determine handling commissions payable to a Depot, with respect to non-refillable Containers.
- 2.3 The undersigned Manufacturer understands that ABCRC will be the exclusive agent for all Manufacturers with respect to non-refillable Containers for all matters described under section 2.2.

3. Commitment From ABCRC

- 3.1 ABCRC shall comply with the Regulation and the By-laws.
- 3.2 ABCRC shall, in accordance with the Regulation and the By-laws:
- 3.2.1 collect non-refillable registered Containers from Depots;
 - 3.2.2 on collecting such Containers from a Depot, reimburse the Depot operator the deposit for each Container collected from the Depot operator as specified in the Regulation and pay the Depot operator a handling commission in an amount specified in the By-laws;

- 3.2.3 provide or cause to provide to BCMB information pertaining to the recovery of Containers;
- 3.2.4 cause non-refillable Containers to be recycled by a method approved by BCMB;
- 3.2.5 compile and submit, or cause to be submitted, to BCMB in a form acceptable to BCMB and at the times required by BCMB, information concerning the volume of Containers recycled under section 16 of the Regulation and will aggregate all information received by ABCRC from the undersigned Manufacturer and all other Manufacturers as required by the By-laws and submit such aggregated information to BCMB.
- 3.3 ABCRC shall conduct the operations of the Common Collection System in a manner that protects the confidentiality of proprietary information of the undersigned Manufacturer and all other Manufacturers.
- 3.4 ABCRC shall promptly notify all Manufacturers of beverages sold in non-refillable Containers:
 - 3.4.1 when it changes the container recycling fee and the details of those changes;
 - 3.4.2 when it receives notice from BCMB of the commencement of the handling commission process;
 - 3.4.3 when the handling commission process has concluded; and
 - 3.4.4 of the BCMB decision regarding handling commissions.

4. Commitment From Manufacturer

- 4.1 The undersigned Manufacturer shall:
 - 4.1.1 comply with the Regulation and the By-laws;
 - 4.1.2 not sell or distribute or offer to sell or distribute or permit to be sold or distributed in Alberta any Beverage in a Container unless the Manufacturer has received written notice from BCMB that the Container is registered in accordance with the By-laws;
 - 4.1.3 maintain the Common Collection System by reporting and remitting, on a monthly basis, to ABCRC, from the date the Container has been registered by the BCMB, in a form acceptable to ABCRC and at the times required by ABCRC, information concerning the number of Containers sold by the Manufacturer in each Container category;
 - 4.1.4 maintain the Common Collection System by remitting to ABCRC all of the container recycling fee determined by ABCRC and the deposit determined in accordance with the Regulation for each of its Containers sold at the time;

- 4.1.5 promptly, upon receipt of notification from ABCRC, notify all its retailers/distributors of changes to the container recycling fee;
- 4.1.6 provide to ABCRC auditors audit confirmation requests in a timely fashion; and
- 4.1.7 compile and submit to ABCRC on an annual basis, a sales verification package, in the format prescribed by ABCRC, verifying 90% of the Manufacturer's reported sales volume into Alberta, net of subsequent out-of-province shipments that reflect:
 - 4.1.7.1 external audit verification for Manufacturers whose total annual sales reported are equal to or exceed 10 million Containers;
 - 4.1.7.2 audit verification, either by external or internal auditors, for Manufacturers whose total annual sales reported are 5 million Containers but are less than 10 million Containers; and
 - 4.1.7.3 sales verification, either by external auditors, internal auditors or the senior operating officer, for Manufacturers whose total annual sales reported are less than 5 million Containers.
- 4.2 If the undersigned Manufacturer fails to remit to ABCRC the amounts required under section 4.1.4 on a timely basis so as to enable ABCRC to comply with the Regulation and the By-laws, interest will accrue on the unpaid portion from the date due until paid in full at the annual prime rate of interest from time to time charged by the Toronto Dominion Bank on commercial loans in Canada plus 5%. The Manufacturer will pay such accrued interest to ABCRC upon demand by ABCRC.

Manufacturer's Name

Alberta Beverage Container Recycling
Corporation

Per: _____
Name and Title


Per: _____
Guy West President

Address:

Address: 901 57th Avenue NE
Calgary, Alberta T2E 8X9

Fee Policy

ABCRC's Collection System Agent Fees for each material type and size shall be calculated using the regulated rates for BCMB fees and handling commissions, along with twelve-month totals of operating revenues and expenditures.

ABCRC's Net Expenses in Excess of Revenues is calculated for each container type and size. This is calculated as the total expense per container net of any operating revenues per container.

ABCRC's Net Expenses in Excess of Revenues is multiplied by a twelve-month rolling return volume to determine the Calculated Cost per Unit Sold. This allows for the necessary funding levels to be expressed on a per container rate that may be applied to the Participant's sales volumes.

The Container Recycling Fee (CRF) is calculated by rounding the Calculated Cost per Unit Sold up to the next whole cent and then deducting the value of the deposit refund paid by consumers.

The Collection System Agent Fees are set with consideration for the following two criteria:

1. The Fees must yield sufficient funds to support the ongoing Operation of the Common Collection System.
2. All material streams are treated fairly, equitably, and independently. There is no cross subsidization of material streams. Each stream is responsible for the costs of recovering its containers.

ON-LINE REPORTING & REMITTANCE TO ABCRC

Please submit your reports through the ABCRC website www.abcrc.com

Online reporting includes the following advantages.

1. It is a **faster and secure** way of filing report, the information will be transmitted via an encrypted code to ABCRC'S authorized people.
2. Online filing system is more standard and accurate. It can help avoid misunderstanding or typing error, which will save time.
3. Filing report electronically can reduce the possibility of mail lost and miss delivery to zero.
4. Online reporting system automatically picks the effective rates and calculates the outstanding amount.

For reporting electronically you only need the **User Name and Password**. ABCRC will assign the login information and send via email once the account is setup.

PLEASE REMIT THE PAYMENTS TO:

By Mail

ABCRC
Lockbox #C3077
PO Box 2980
Calgary, Alberta T2P 4S1

or

By Courier

ABCRC - Lockbox #C3077
Symcor Inc.
3663 – 63rd Ave NE
Calgary, Alberta T3J 0G2

Should you have any questions please feel free to contact ABCRC.

Accounts Receivable

ARStaff@abcrc.com

Phone:(403) 264-0170 (ext 250) Fax:(403) 264-0179

ADVISORY

October 29, 2019

RE: NEW CONTAINER RECYCLING FEES (CRF) EFFECTIVE FEBRUARY 1, 20

Dear Manufacturers and Retailers:

On September 19, 2019, ABCRC's Board of Directors reviewed and approved changes to the Container Recycling Fees (CRF) in Alberta. These changes, which will become **effective February 1, 20** are outlined in the attached fee schedule. Please ensure you make the appropriate changes to your internal information systems to reflect these approved changes. Copies of this fee schedule can also be downloaded from our portal by logging in and using your personal user name and password.

We encourage you to direct inquiries to our website at: <https://albertadepot.ca/recycling-101/what-is-a-container-recycling-fee/>. Note this web site will continue to reflect the 2019 fees until February 1, 2020 when the new fees become effective.

The 2020 CRF brochure intended for the public, will be available in January 2020. Should you wish to order printed copies, please contact: the Manager of Communications & Marketing at (403) 264-0170 ext. 234 or ARStaff@abcrc.com. Printed copies should only be made available to the public once the new fees come into effect February 1, 2020.

As part of retail inspections, please note that the Beverage Container Management Board (BCMB) will continue to check the CRF amounts being charged to consumers.

Please do not hesitate to contact our office should you have any further questions regarding the changes to the CRF.

Sincerely,



Guy West
President

Attachments: Fee Schedule

Alberta Deposit & CRF Schedule

DESIGNATED MATERIALS AND CATEGORIES

(all non-refillable alcoholic & non-alcoholic)

	Approved Rates February 1, 2020		Current Rates (February 1, 2019)	
	Deposit	CRF	Deposit	CRF
Aluminum				
Aluminum Can 1 Litre & Less	10¢	0¢	10¢	0¢
Plastics				
PET 1 Litre & Less	10¢	3¢	10¢	2¢
PET Over 1 Litre	25¢	11¢	25¢	10¢
HDPE 1 Litre & Less	10¢	3¢	10¢	2¢
HDPE Over 1 Litre	25¢	11¢	25¢	10¢
PVC 1 Litre & Less	10¢	3¢	10¢	2¢
PVC Over 1 Litre	25¢	11¢	25¢	10¢
Polystyrene Cups	10¢	3¢	10¢	2¢
Glass				
Glass 1 Litre & Less	10¢	10¢	10¢	9¢
Glass Over 1 Litre	25¢	11¢	25¢	10¢
Ceramics 1 Litre & Less	10¢	10¢	10¢	9¢
Polycoat				
Tetra 1 Litre & Less	10¢	2¢	10¢	4¢
Tetra Over 1 Litre	25¢	10¢	25¢	12¢
Gable 1 Litre & Less	10¢	3¢	10¢	2¢
Gable Over 1 Litre	25¢	10¢	25¢	10¢
Drink Pouches	10¢	1¢	10¢	0¢
Bag-in-a-Box	25¢	1¢	25¢	0¢
Bi-Metal				
Bi-Metal 1 Litre & Less	10¢	7¢	10¢	7¢
Bi-Metal Over 1 L	25¢	0¢	25¢	0¢

ALBERTA BEVERAGE CONTAINER RECYCLING CORPORATION
PARTICIPANT'S SALES REPORT ([effective Feb 1, 2020](#))
Phone: 403-264-0170 Fax: 403-264-0179

PARTICIPANT: _____

SALES PERIOD: _____

	Containers Sold	Deposit Refund	Container Recycling Fee	Deposit Refunds Payable	CRF Payable	Total Payable
ALUMINUM						
0 - 1 Litre	-	0.1000	-	-	-	-
Over 1 Litre	-	0.2500	-	-	-	-
AEROSOL						
0 - 1 Litre		0.1000	0.0800	-	-	-
PLASTICS						
PET 0 - 1 Litre	-	0.1000	0.0300	-	-	-
PET Over 1 Litre	-	0.2500	0.1100	-	-	-
HDPE 0 - 1 Litre	-	0.1000	0.0300	-	-	-
HDPE Over 1 Litre	-	0.2500	0.1100	-	-	-
PVC 0 - 1 Litre	-	0.1000	0.0300	-	-	-
PVC Over 1 Litre	-	0.2500	0.1100	-	-	-
Polystyrene Cups	-	0.1000	0.0300	-	-	-
Polypropylene 0 - 1 Litre	-	0.1000	0.0300	-	-	-
Polypropylene Over 1 Litre	-	0.2500	0.1100	-	-	-
Other Plastic-MCP 0-1 Litre	-	0.1000	0.0300	-	-	-
Other Plastic-MCP Over 1 Litre	-	0.2500	0.1100	-	-	-
Key-Keg	-	0.2500	0.7500	-	-	-
GLASS						
0 - 500 ml	-	0.1000	0.1000	-	-	-
501 - 1 Litre	-	0.1000	0.1000	-	-	-
Over 1 Litre	-	0.2500	0.1100	-	-	-
Ceramics	-	0.1000	0.1000	-	-	-
POLYCOAT						
Tetra Brik 0 - 1 Litre	-	0.1000	0.0200	-	-	-
Tetra Brik Over 1 Litre	-	0.2500	0.1000	-	-	-
Gable Top 0 - 1 Litre		0.1000	0.0300	-	-	-
Gable Top Over 1 Litre	-	0.2500	0.1000	-	-	-
Drink Pouches 0 - 1 Litre	-	0.1000	0.0100	-	-	-
Bag-In-A-Box	-	0.2500	0.0100	-	-	-
BI-METAL						
0 - 1 Litre	-	0.1000	0.0700	-	-	-
Over 1 Litre	-	0.2500	-	-	-	-
TOTALS	-			-	-	-

TOTAL REMITTANCE

\$ -

Prepared By (please print) _____

Signature _____

Contact: phone, Fax, E-mail _____