



BEVERAGE CONTAINER MANAGEMENT BOARD

ANNUAL REPORT 2004



By the NUMBERS

There are **216** universal depots that can accept all registered empty beverage containers and **78** Class D Beer Depots that can accept only empty beer containers throughout Alberta. Almost **1,330,000,000** empty beverage containers were returned in 2004. This year, **53,000,000** more containers were returned than in 2003. In 2004, every minute of the day for the full year, **2,526** beverage containers were recycled in Alberta. Almost **53%** of the returned containers are aluminum cans, **17%** were plastic and **12%** re-usable beer bottles. The remaining **18%** was composed of glass, import beer, polycoat and bi-metal containers. Each Albertan, on average, returned **430** empty beverage containers in 2004. More than **\$100,000,000** was returned to consumers in

Table of Contents

2	Letter to the Minister
3	About The Beverage Container Management Board
5	Board of Directors
6	Chair's Report
8	Managing Director's Report
10	2004 Performance Highlights
14	Legal Issues
15	Audited Financial Statements

By the
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Letter to the Minister

June 30, 2005

Honourable Guy Boutilier
Minister of Alberta Environment
Government of Alberta
423 Legislature Building
Edmonton, Alberta
T5K 2B6

Dear Minister Boutilier,

On behalf of the Board of Directors of the Beverage Container Management Board, I am pleased to be able to present our Annual Report for the fiscal year ending December 31, 2004 in accordance with Section 5 of the Beverage Container Recycling Regulation (Alta. Reg. 101/97).

Yours truly,



Iris Callioux

Chair

Beverage Container Management Board

About The Beverage Container Management Board

The Beverage Container Management Board was incorporated under the Societies Act on October 9, 1997 and established as a management board under the Beverage Container Recycling Regulation pursuant to Section 168 of the Environmental Protection and Enhancement Act on December 1, 1997.

By Order in Council 355/201 dated August 2001, the Beverage Container Recycling Regulation was extended for five years to expire October 31, 2006.

In addition to the above, the Beverage Container Management Board operates in accordance with the following bylaws set by the Board:

- Beverage Container Management Board Administrative Bylaw
- Beverage Container Management Board Fee Bylaw
- Beverage Container Management Board Administrative Compliance Bylaw

The Beverage Container Management Board is a partnership of beverage manufacturers, depot operators, environmental organizations, municipalities, the public and the Alberta Government. This unique alliance is responsible for the collection and recycling of beverage containers throughout Alberta within policy parameters set out by the Minister of Alberta Environment.

The twelve member Board of Directors, composed of members from beverage manufacturers, depot operators and the public, has the following responsibilities:

- Setting criteria for the system.
- Conducting depot and retail inspections.
- Registering new beverage containers.
- Issuing operating permits for container depots.
- Approving collection system agents.
- Maintaining a system of appeals.

Mission Statement– The Beverage Container Management Board will work in partnership with Albertans to oversee a leading, innovative, accessible and cost effective beverage container management system throughout Alberta.

Depot operators and beverage manufacturers fund the administrative costs of the BCMB through a levy based upon the returns of beverage containers.

The BCMB's efforts are judged against its key business goals including the following:

- Ability to maximize the recovery of regulated beverage containers.
- The BCMB's accountability for the beverage container management system.
- Efforts to improve the level of public satisfaction.
- Efforts to improve the effectiveness of the system.
- Efforts to minimize the impact of beverage containers on the environment.

Members of the Board

Membership on the Beverage Container Management Board (BCMB) is set under the Societies Act. The Board includes representation from a cross section of stakeholders including beverage manufacturers, bottle depot opera-

tors, hotel and liquor store operators, municipal governments, provincial government, non-government environmental organizations and the public. Board members each sit for three year terms.

Public

Ernie Patterson
Alberta Urban Municipalities Association and
Alberta Association of Municipal Districts and
Counties

Myles Kitagawa (9 months)
Toxics/Waste Avoidance Caucus of
Alberta Environmental Network

Darryl Wolski (3 months)
Toxics/Waste Avoidance Caucus of
Alberta Environmental Network

Patrick Kane
Alberta Environment

Judy Roschlaub
Public Appointee

Manufacturers

Greg D'Avignon
Brewers' Container Council of Alberta

Fran Spennath
Alberta Gaming and Liquor Commission

Derek Brown
Alberta Beverage Council

Janice Harrington
Alberta Soft Drink Council

Depots

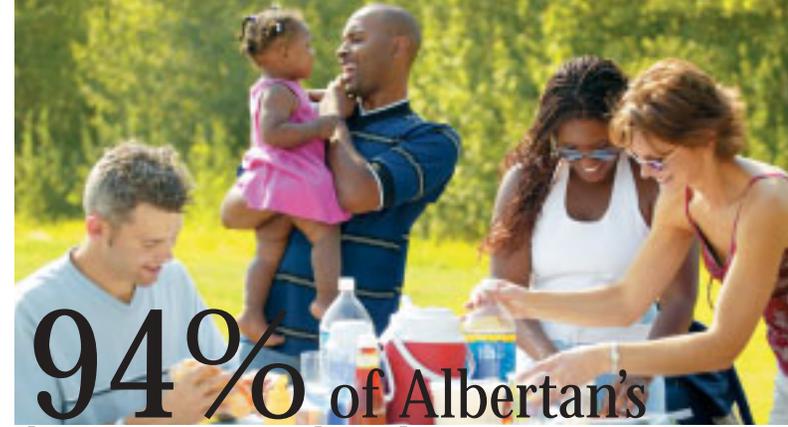
Timothy Mastel-Marr
Bottle Depot Industry

Michael Mazepa
Alberta Hotel & Lodging Association and
Alberta Liquor Store Association

Farid Remtulla
Bottle Depot Industry

Rob Macintosh
Bottle Depot Industry

2004 Annual Report Chair's Report



94% of Albertans
have participated in the system.

Since 1997, the Beverage Container Management Board (BCMB) has worked to ensure that Albertans have access to a cost-effective recycling system for all registered empty ready-to-serve beverage containers. The stakeholders, namely the public, industry and government have focused on the primary goal of maximizing the return rate of empty beverage containers at the lowest possible cost to Alberta consumers.

The success of the system is reflected by the continuous annual increase in the number of containers returned for recycling or reuse. In 2004, the number of containers recovered by the system increased 4.2% to more than 1.3 billion meaning that each and every Albertan returned over 430 empty containers! Overall, more than eight out of every ten containers sold in Alberta were returned for either reuse or recycled into other valuable products. This means that approximately 94,000 metric tonnes (or 188,000 cubic metres) of beverage containers were diverted from landfills.

In 2004, the BCMB continued to work with the Alberta Beverage Container Recycling Corporation and the Alberta Bottle Depot Association to help focus the Alberta Beverage Container Recycling Corporation's promotional campaign on those containers with the lowest return rates.

Support for the system continues to be strong in Alberta with 94% of the public reporting that they participate at least once per year.

The direction outlined by the Court of Queen's Bench relative to the setting of handling commissions continued to move forward in 2004. Stantec Consulting was chosen by the BCMB Board as the Data Collection Agent to develop procedures for collecting and analyzing data from Alberta's 216 privately owned depots.

In the handling commission process, the BCMB Board also worked with interested parties including the Alberta Beverage Container Recycling Corporation, the Alberta Bottle Depot Association, the Alberta Beer Container

Corporation, the Alberta Liquor Store Association and the Alberta Hotel & Lodging Association to move the process forward.

2004 saw the end of their terms for Ernie Patterson who had served as the Chair for the BCMB since 1997 as well as Myles Kitagawa who was also an original BCMB Board member. The Board would like to recognize these two individuals for the major contribution that they made to Alberta's beverage container recycling system.

I would like to thank Albertans, the Department of Alberta Environment, the BCMB Board of Directors and the staff as well as the Boards and staff of the Alberta Beverage Container Recycling Corporation, the Alberta Bottle Depot Association, the Alberta Beer Container Corporation, the Alberta Liquor Store Association and the Alberta Hotel & Lodging Association for working with the BCMB to strengthen Alberta's beverage container recycling system.

I also want to thank the Government of Alberta and the Minister of Alberta Environment for establishing the BCMB through legislation and regulation to operate one of the world's most comprehensive beverage container recycling systems.

On behalf of the Board of Directors of the Beverage Container Management Board, I am pleased to present our 2004 Annual Report.



Iris Callioux
Chair
Beverage Container Management Board

94,000
metric tonnes
...of beverage
containers were
diverted from
landfill.

Managing Director's Report

In 2004, almost 1.33 billion empty beverage containers (53 million more than 2003) were returned to Alberta's depot network. This equates to a return rate of 80.28%, meaning each and every Albertan returned 430 empty beverage containers last year.

Of Alberta's 216 depots, 212 were visited by students hired by the Recycling Council of Alberta during the summer as part of the BCMB's Mystery Shopper program. The 2004 results were better than 2003 with 182, or 85.8% of the depots, being within 4% of the required amount as compared to 169 or 85% last year. The program will be undertaken again in 2005 with some minor changes relative to reporting directly to the depots after the inspections and carrying out additional inspections on high volume depots.

Four new depots were permitted in 2004 with one each in Hobbema and Grande Prairie and two in Calgary. With the exception of Hobbema, which opened in 2004, the remaining three will open in 2005. Of particular interest for one of the Calgary depots will be the

introduction of reverse vending machines to Alberta. This concept, where empty containers are put into machines rather than full ones coming out, has been used extensively in other parts of the world. Alberta's system, with the variety of container types, will potentially pose a challenge to the reverse vending machine technology.

There were 22 depot permit renewals; 23 ownership transfers; and one depot request was denied that was subsequently appealed. The depot permit that was appealed involved an application for a third bottle depot in Sherwood Park. The BCMB's decision to deny the application was overturned by the three person Appeal Committee who stated that the decision was inconsistent with the bylaws and guidelines of the BCMB. The BCMB will be required to address the inconsistencies upon a re-application for a permit.

In 2004, 4,096 new beverage containers were registered into the system with 3,338 or 81.5% being alcoholic beverages.



1.33 Billion

beverage containers were returned in 2004.

To help improve beverage container awareness, the BCMB also participated in 5 trade shows. On the retail side, 48 inspections were carried out throughout the province. Although there is minimal non-compliance regarding beverage container registration, distributors and/or manufacturers are contacted and made aware of Alberta's requirements when non-compliance is found. In 2004, 48 such notifications were processed.

I would like to thank the staff for their excellent performance during the year and the Board of Directors for their continuing support of the staff and the system.



R.W. Saari, P.Eng.
Managing Director



53,000,000
more containers
were returned in 2004 than in 2003

2004 Performance Highlights

2004 SALES & RETURN RATES – product by product

Material	Total Units Sold	Sales (%)	Total Units Recovered	Recovered (%)	Return Rates (%)
Aluminum Soft Drink	478,279,000	28.92	385,454,619	29.03	80.59
Aluminum Beer	347,855,112	21.03	316,553,556	23.84	91.00
Plastic	320,199,586	19.36	224,338,585	16.90	70.06
Glass	126,180,298	7.63	99,407,841	7.49	78.78
Glass Alberta Beer	170,589,924	10.31	164,232,636	12.37	96.27
Glass Import Beer	48,591,648	2.94	45,602,580	3.43	93.85
Polycoat	156,691,507	9.48	89,137,963	6.71	56.89
Bi-Metal	5,496,188	0.33	3,060,222	0.23	55.68
TOTAL	1,653,883,263	100.00	1,327,788,002	100.00	80.28

2004 Performance Highlights

While the system continues to expand, 53 million more containers were received in 2004 than 2003 for a total of more than 1.3 billion, the targets that have been set by the BCMB remain elusive. The overall beverage container return rate for 2004 was 80.28% which is still below the target return rate of 85% despite major marketing efforts by the Alberta Beverage Container Recycling Corporation.

In 2004, although four of the eight container types attained higher return rates than the previous year, no container type attained the targeted return rate. Non beer aluminum's return rate was 80.59% (target of 85%); beer aluminum 91.00% (92%); plastics 70.06% (76%); non beer glass 78.78% (81%); domestic beer glass 96.27% (97%); import beer glass 93.85 (97%); polycoat 56.89% (58%); and bi-metal at 55.68% (63%).

The Alberta Beverage Container Recycling Corporation, the organization with the marketing funds, have revamped their programs by developing synergies with Encorp Pacific (Canada) in British Columbia. This will

allow for joint programs, including television advertising, that will provide for a more concentrated advertising program that will help both provinces. With this synergy project as well as provincial initiatives, including the school program and the offer by the Alberta Beverage Container Recycling Corporation to jointly market with depots, the possibility of achieving improved return rates in the coming year should be enhanced.

In the areas of technology and improving the effectiveness of the system, the BCMB continues to work with its stakeholders including the Industry Discussion Group made up of the Alberta Beverage Container Recycling Corporation, the Alberta Bottle Depot Association, and the Alberta Beer Container Corporation. Many depots have embraced can counters supplied by the Alberta Bottle Depot Association with the next step being can crushers so as to optimize the shipping of containers relative to weight. Additionally, considerable work has been done in the area of bulk glass which provides for more efficient shipping and safer handling.

...overall beverage container return rate for 2004 of **80.28%** is still below the target return rate of 85%...

In the area of public satisfaction, the BCMB continues to conduct regular depot inspections as required for renewals and/or transfers as well as in response to consumer complaints. As well, retail inspections are conducted so as to ensure that products being sold to Albertans are properly registered.

Possibly the most important program to improve public satisfaction is the Mystery Shopper Program whereby “shoppers” are sent to depots with a known quantity of containers. The deposits returned to the “shoppers” are compared to the pre-count and the results reported to the BCMB who in turn advise the depots of the results. Aggregated reports measure changes in the results annually. In 2004, more than \$100,000,000 was paid back to consumers in the form of deposit returns.

With major marketing initiatives underway for 2005, it is expected that the return rate can be impacted in a positive way and that return rates will approach 85%.

more than
**\$100
Million**
was paid back to
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returns.



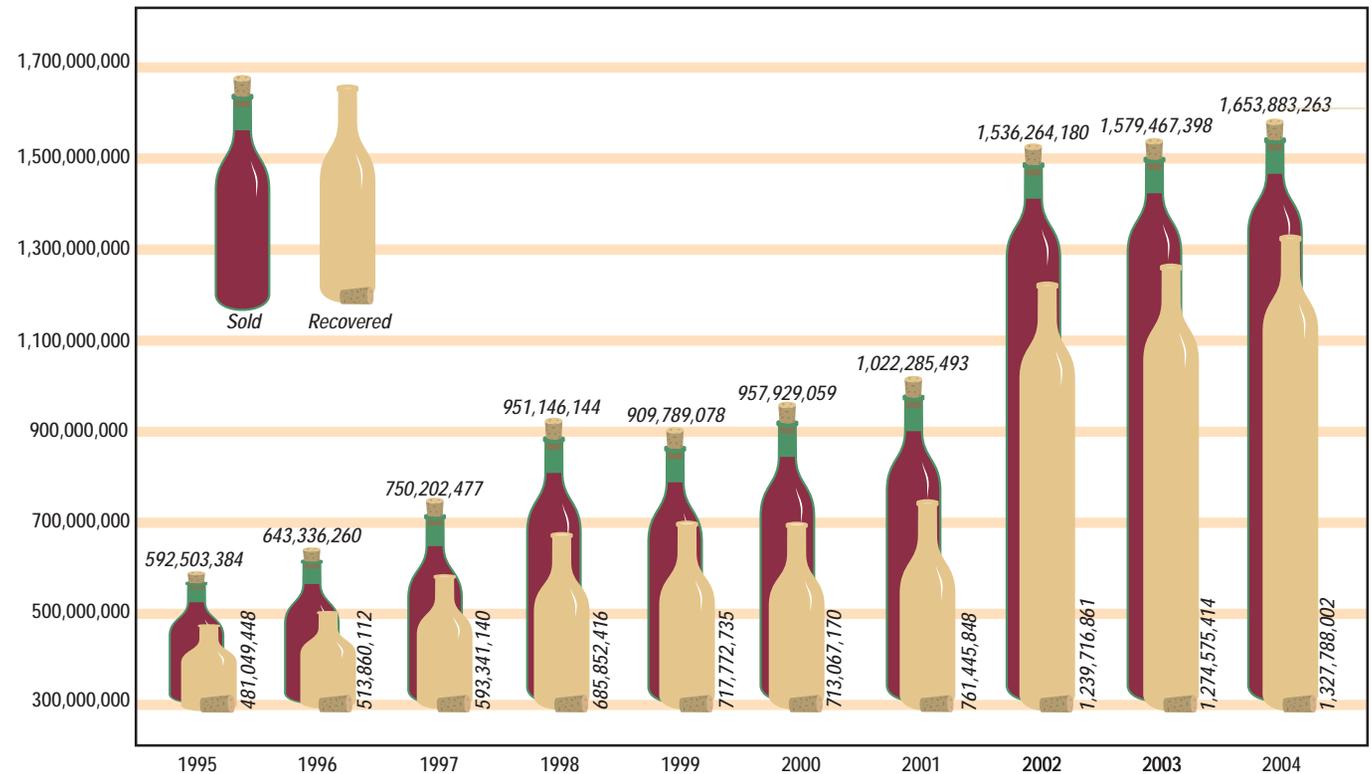


Each Albertan, on average,
returned **430** empty
beverage containers in 2004

2004 Performance Highlights

Sales vs. Recovery 1997–2004

Sales vs. Recovery of Beverage Containers in Alberta's Regulated System



NOTES: Tetrapaks (poly-coated containers) introduced to system in 1997.
Beer containers became part of the system in November 2001.

Legal Issue

In October, 2002, two actions were filed against the Beverage Container Management Board (BCMB) relative to the setting of handling commissions for empty beer containers.

In her decision on June 26, 2003, Madam Justice Bielby confirmed that the BCMB is entitled to set handling commissions; is not an institutionally biased decision maker simply due to the composition of the Board and that the Board may send a decision on handling commissions to arbitration if it is unable to achieve consensus. In addition, Madam Justice Bielby outlined the steps to be taken to set handling commissions.

The BCMB Board, working with the interested parties, has developed the procedures outlined by Madam Justice Bielby and moved the process forward significantly in 2004. The major initiative was the hiring of the Data Collection Agent, namely Stantec Consulting, who met with all parties and developed the Uniform Code of Accounts that was taken to a focus group of depot owners in December 2004 for comment, simplification and improvement.

The data collection will commence in early 2005 with results to be supplied to the BCMB Board by late summer.

...the Uniform Code of
Accounts... was taken to
a focus group in
December **2004**
for comment, simplification
and improvement.

Audited
Financial
Statements

March 1, 2005
Auditors' Report

To the Directors of
Beverage Container Management Board

We have audited the balance sheet of Beverage Container Management Board as at December 31, 2004 and the statements of revenue and expenditures and surplus and cash flows for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles

PricewaterhouseCoopers LLP

Chartered Accountants

Balance Sheet

December 31, 2004

	2004	2003
	\$	\$
Assets		
Current assets		
Cash (note 9)	760,604	749,987
Accounts receivable	23,981	29,700
Prepaid expenses	6,672	6,341
	791,257	786,028
Property and equipment (note 3)	98,343	24,070
	889,600	810,098
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities	48,587	81,788
Current portion of obligation under capital lease (note 4)	2,673	2,389
	51,260	84,177
Obligation under capital lease (note 4)	10,101	12,774
	61,361	96,951
Surplus		
Surplus (note 9)	828,239	713,147
	889,600	810,098

Approved by the Board of Directors


Director


Director



Statement of Revenue & Expenditures & Surplus

For the year ended December 31, 2004

	Budget 2004 \$ (Unaudited)	Actual 2004 \$	Actual 2003 \$
Revenues			
Container fees	1,112,400	1,193,779	1,141,428
Product registration fees	35,000	50,357	35,939
Interest and other	12,500	18,249	16,091
Depot and application package fees	3,000	7,848	5,365
	1,162,900	1,270,233	1,198,823
Expenditures			
Payroll	410,000	394,725	352,558
Legal fees	68,625	95,031	188,195
Office	108,000	90,786	89,725
Advertising	70,000	63,164	93,269
Directors honoraria and expense	60,000	46,196	47,608
Travel	35,000	41,598	31,592
Refund compliance	37,000	40,055	26,232
Appeals committee	25,000	33,584	11,336
Depreciation	10,500	21,639	11,007
Other professional fees	5,100	16,952	16,820
Insurance and licenses	12,000	11,377	8,348
Audit fees	6,900	6,900	6,800
Staff training	10,000	3,769	9,030
Judicial review	50,000	2,485	101,450
Miscellaneous	1,000	2,089	2,534
Interest on capital lease obligation	2,500	1,663	843
Website development	950	950	10,850
Total operating expenditures	912,575	872,963	1,008,197
Excess of revenue over expenditures			
before project expenditures	250,325	397,270	190,626
Projects	489,050	282,178	92,546
Excess of revenue over expenditures			
for the year	(238,725)	115,092	98,080
Surplus – Beginning of year	–	713,147	615,067
Surplus – End of year	(238,725)	828,239	713,147

Statement of Cash Flows

For the year ended December 31, 2004

	2004	2003
	\$	\$
Cash provided by (used in)		
Operating activities		
Excess of revenue over expenditures for the year	115,092	98,080
Item not affecting cash		
Depreciation	21,639	11,007
	<u>136,731</u>	<u>109,087</u>
Net change in non-cash working capital items	(27,813)	(29,427)
	<u>108,918</u>	<u>79,660</u>
Investing activities		
Purchase of property and equipment	(95,912)	(7,389)
Financing activities		
Repayment of obligation under capital lease	(2,389)	(3,283)
Increase in cash	10,617	68,988
Cash – Beginning of year	749,987	680,999
Cash – End of year	760,604	749,987
Supplementary information		
Interest paid	1,663	843

Notes to the Financial Statements

1. Nature of operations

The Beverage Container Management Board (the "Board") was incorporated under the Societies Act of the Province of Alberta on October 9, 1997. As a not-for-profit organization, no provision for corporate income taxes has been provided in these financial statements, pursuant to Section 149(1)(l) of the Income Tax Act. Pursuant to the Beverage Container Recycling Regulation, Alberta Regulation 101/97, the Board has been delegated responsibility to administer the regulation and supervision of the beverage container management system in the Province of Alberta.

2. Accounting policy

These financial statements have been prepared by management in accordance with accounting principles generally accepted in Canada. Because the precise determination of many assets, liabilities, revenues and expenses are dependent on future events, the preparation of financial statements for a period necessarily includes the use of estimates and approximations which have been made using careful judgment. Actual results could differ from those estimates. These financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policy summarized below.

Property and equipment

Property and equipment are recorded at cost. Depreciation on these assets is provided for using the straight-line method as follows:

Assets under capital lease	5 years
Computer equipment	4 years
Computer software	4 years
Furniture and fixtures	5 years

3. Property and equipment

			2004	2003
	Cost	Accumulated depreciation	Net	Net
	\$	\$	\$	\$
Assets under capital lease	16,379	4,911	11,468	14,744
Computer equipment	82,681	67,038	15,643	8,993
Computer software	81,325	10,166	71,159	—
Furniture and fixtures	18,859	18,786	73	333
	<u>199,244</u>	<u>100,901</u>	<u>98,343</u>	<u>24,070</u>

Notes to the Financial Statements

4. Obligation under capital lease

	2004	2003
	\$	\$
Capital lease, bearing interest at 11.9% with blended monthly payments of \$332, due December 1, 2008, collateralized by specific equipment with a net book value of \$11,468	12,774	15,163
Less: Current portion	2,673	2,389
	<u>10,101</u>	<u>12,774</u>

Future minimum lease payments required to retire the lease obligation are as follows:

	\$
2005	3,988
2006	3,988
2007	3,988
2008	3,988
	<u>15,952</u>
Less: Amount representing interest	3,178
	<u>12,774</u>

5. Commitments

Under the terms of an operating lease agreement for premises and telephone equipment, the Board is required to make the following annual lease payments:

	\$
2005	45,647
2006	46,421
2007	47,196
2008	35,833

Notes to the Financial Statements

6. Financial instruments

The carrying values of accounts receivable, accounts payable and accrued liabilities approximate their fair values because of the near term maturity of those instruments. The carrying value of the obligation under capital lease approximates fair value due to the nature of the terms of these items.

7. Board member and management remuneration

The Board has expensed honoraria and wages paid to its directors and senior management reporting to the directors as follows:

	2004	2003
	\$	\$
Board chairman		
Mr. E. Patterson	6,210	9,020
Board members		
Mr. D. Brown	1,000	1,500
Mr. D. Custer	–	750
Mr. G. D'Avignon	2,500	1,875
Ms. J. Harrington	–	–
Mr. P. Kane	–	–
Mr. M. Kitagawa	1,025	1,512
Mr. R Macintosh	2,125	1,000
Mr. T. Mastel-Marr	2,150	1,978
Mr. M. Mazepa	1,125	375
Mr. F. Remtulla	1,125	1,500
Ms. J. Roschlaub	1,725	1,750
Ms. F. Spenrath	–	–
Mr. D. Wolski	500	–
	19,485	21,260
Managing director	101,000	92,300
	120,485	113,560

Notes to the Financial Statements

8. Budget amounts

The budget amounts have been presented for information purposes and have not been audited.

9. Internally restricted surplus

In fiscal 2004 the Board of Directors internally restricted \$50,000 of surplus as a first installment in establishing a reserve fund to cover the costs of winding up the Beverage Container Management Board's programs, should the Board of Directors decide this to be necessary.

10. Comparative figures

Certain comparative figures have been reclassified to conform with the current year presentation.

There are **216** universal depots that can accept all registered empty beverage containers and **78** Class D Beer Depots that can accept only empty beer containers throughout Alberta. Almost **1,330,000,000** empty beverage containers were returned in 2004. This year, **53,000,000** more containers were returned than in 2003. In 2004, every minute of the day for the full year, **2,526** beverage containers were recycled in Alberta. Almost **53%** of the returned containers are aluminum cans, **17%** were plastic and **12%** re-usable beer bottles. The remaining **18%** was composed of glass, import beer, polycoat and bi-metal containers. Each Albertan, on average, returned **430** empty beverage containers in 2004. More than **\$100,000,000** was returned to consumers in 2004 in the form of deposit refunds. Total employment in the beverage container return system is equivalent to **1,500** full time positions. Recycling one aluminum can saves enough energy to operate a TV for 3 hours. Recycled aluminum saves **95%** of the energy needed to produce new aluminum from raw materials. In 2004, Albertans recycled over **700,000,000** aluminum cans. That is the equivalent energy savings of over **340,000** barrels of crude oil. The **326,000,000** containers left unreturned in 2004 represent the equivalent energy loss of almost **100,000** barrels of crude oil. Energy saved by recycling one glass bottle is enough to run a **100** watt light bulb for four hours. It takes **80-100** years for an aluminum can to decompose in our landfills and dumps; a plastic bottle up to **400** years; and a glass bottle over **1,000,000** years.

Beverage Container Management Board

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